



**WRHA BOARD OF DIRECTORS
MEETING MINUTES**

DATE: Tuesday, January 27, 2015
TIME: 8:00 am
PLACE: Board Room – 4th Floor – 650 Main Street

PRESENT: Board Members

Dr. J. Gray, Chair	Ms. V. Flett
Dr. M. Ballard (left 10:30 am)	Mr. S. Greenfield (left 11:00 am)
Maj. J. Biggs	Mr. R. Kliewer
Ms. E. Bishop	Ms. D. Koop
Mr. J. Cook	Ms. J. Lemoine (arrived 8:24)
Ms. J. Dawkins	Dr. R. Santos (arrived 9:21 am)
Dr. T. Fatoye (arrived 8:51 am)	Mr. C. Stahlke
Ms. J. Faulder (arrived 8:18 am)	Mr. B. Thompson (via conference call)

Management Members

Ms. A. Wilgosh	Ms. E. Olson (on behalf of C. Tolton)
Mr. R. Cloutier	Ms. L. Dahl, Recorder
Mr. G. McLennan	

REGRETS: Ms. S. Carter
Dr. J. Friesen
Ms. C. Krahenbil
Mr. J. Hildebrand

ABSENT: Mr. R. Freedman
Mr. R. Leonard

GUESTS: D. Skwarchuk
K. Warner
Ms. C. Schneider
Members of LHIG:
- Dayna Blackthorn, St. James
- Susan Burko, Seven Oaks
- Navsharn Dhaliwal, River Heights

- Ian Montalbo, Downtown/Point Douglas
- Brenda Paley, River East/Transcona

1. Call to Order

The Chair called the meeting to order at 8:10 a.m.

2. Regrets

Regrets were received from S. Carter, J. Friesen and C. Krahenbil.

3. Approval of Agenda

Item #7.1 “Key Performance Indicators – Patient Flow” was deferred to a future Board meeting. The agenda was then approved as distributed, including the aforementioned change.

RESOLVED that the agenda be approved as presented, including the deferral of item #7.1 to a future Board meeting.

***Moved by M. Ballard, Seconded by E. Bishop
Carried***

4. Approval of Consent Agenda

The consent agenda was distributed for review and approval.

4.1 For Approval or Ratification

4.1.1 Minutes: Board of Directors Meeting of December 16, 2014

The minutes of the Board of Directors meeting of December 16, 2014 were distributed for review and approval.

4.2 For Information

4.2.1 Minutes: Quality, Patient Safety and Innovation Meeting of January 9, 2015

A copy of the minutes of the Quality, Patient Safety and Innovation Meeting of January 9, 2015 were distributed with the agenda and received for information.

It was moved that the QPSI Committee of the Board recommend to the Winnipeg Regional Health Authority Board of Directors that WRHA staff provide a half day of Lean Training for Board Members as soon as possible to improve Quality and Patient Safety focus to the Board.

It was agreed that a generative discussion will be held on Lean Six Sigma at the March Board meeting. After that discussion, any Board members who wish to do so may pursue a full training session.

4.2.2 Minutes: Aboriginal Health and Human Resources Meeting of November 25, 2014

A copy of the minutes of the Aboriginal Health and Human Resources Meeting of November 25, 2014 were distributed with the agenda and received for information.

4.2.3 Minutes: Audit Committee Meeting of September 25, 2014

A copy of the minutes of the Audit Committee meeting of September 25, 2014 were distributed with the agenda and received for information.

4.2.2 December Survey Results

The December Survey Results were received for information.

RESOLVED that the Consent Agenda be approved as presented.

*Moved by D. Koop, Seconded by J. Biggs
Carried*

5. In Camera Session

The meeting was adjourned to an In-Camera Session at 8:12 a.m. and reconvened to the Open Session at 9:05 a.m.

6. Board Chair's Remarks

The Chair provided the following remarks:

- There will be no Board meeting in February 2015.
- The Chair will be meeting with PCH Board Chairs on February 4th, as per their request.
- The Chair will be meeting with the non-devolved Hospital site CEOs and Board Chairs on February 5th to hear their feedback on the WRHA Strategic Plan.
- The Governance Committee will review the Board Committee structure at their meeting today. Dr. Gray will advise the Board of the outcome from that discussion.

7. Report of the Chief Executive Officer

The CEO provided her monthly report on activities related to the implementation of the Board's strategic priorities. Patient flow issues at the hospitals and personal care homes have been a major focal point for the region this past month. The region is continuing their review of the appropriate number of beds within the various programs. R. Cloutier will review the ability to flag Hospital Home Team information on the EPR (electronic patient record) system within the site ERs. With regard to the Sinclair report recommendations, it's anticipated the Provincial RHAs will provide the Minister with an interim report on the status of the implementation of recommendations across the Province by March 6th.

The meeting adjourned to a break at 9:35 a.m. and reconvened at 9:55 a.m.

7.1 Key Performance Indicators – Patient Flow

This item was deferred to a future Board meeting.

8. For Approval

8.1 Summary of Resolutions

8.1.1 WRHA Transfer of Debt to MB Department of Finance

Background

From time to time, the Government of Manitoba has requested that the WRHA transfer the balance of its previously approved borrowings to the Manitoba Department of Finance. The Department of Finance provides the funds needed to repay the debts owed by the WRHA to the financial institutions, consolidates the borrowings, and provides the WRHA a lower interest rate than is commercially available. In return, the WRHA is asked to sign a Promissory Note in favour of the Government of Manitoba, represented by the Minister of Finance to repay the consolidated debt at the lower interest rate.

The Department of Health has requested that a total of \$87,660,286.00 of existing borrowings by the WRHA be transferred to the Manitoba Department of Finance.

RESOLVED that the WRHA Board hereby approves the transfer of the following approved borrowings to the Manitoba Department of Finance on February 27, 2015 which borrowings will be consolidated into two separate Promissory Notes:

1. ***Winnipeg Regional Health Authority, in the amount of \$32,622,689.00 at an interest rate of 3.0% to be amortized over 15 years; and***
2. ***Winnipeg Regional Health Authority doing business as Health Sciences Centre, in the amount of \$55,037,597.00 at an interest rate of 3.55% to be amortized over 30 years.***

FURTHER RESOLVED that the WRHA Board hereby approves the execution of the Promissory Notes payable to the Manitoba Department of Finance from the WRHA as security for the consolidated borrowings being transferred to the Department of Finance.

FURTHER RESOLVED that the WRHA hereby authorizes the following officers to sign the Promissory Notes on behalf of the WRHA: any one of the Board Chair or Vice Chair; together with any one of the WRHA Chief Executive Officer, WRHA Chief Operating Officer or the WRHA Chief Financial Officer.

*Moved by R. Kliewer, Seconded by B. Thompson
Carried*

8.1.2 Transplant Manitoba Clinical Investigation Centre

Background

In April 2011 Canadian Blood Services (CBS) submitted to Provincial Ministers of Health a 12-point national strategy “Call to Action” to increase Organ Donation and Transplantation (ODT). One of the recommendations calls for expanded front line capacity to accommodate the anticipated growth in donation and transplant services. To accommodate the proposed performance targets outlined in “Call to Action”, a proposal for the development of a Clinical Investigation Centre was developed as per the attached Briefing Note.

RESOLVED that the WRHA Board hereby approves the development of the self-funded Transplant Manitoba Clinical Investigation Centre (the “CIC”) and project as described in the attached, subject to Ministerial approval. The estimated total cost of the CIC and project is \$5,000,000.00 with \$2,500,000.00 funded through donations to Transplant Manitoba and \$2,500,000.00 through WRHA amortization funding.

*Moved by E. Bishop, Seconded by J. Cook
Carried*

9. Updates

9.1 CancerCare Manitoba Board Update

An update from the recent CCMB Board meeting was provided. Topics included the CEO review, CCMB AGM, work plan, RHAM, and the Sinclair Report.

9.2 Churchill Update

The new COO for Churchill Health Centre, Laura Wessman, began her role in January. Ms. Wessman has met with the Mayor of Churchill to review issues such as bringing Nunavut patients to Churchill instead of Winnipeg.

9.3 Nunavut Update

There was no report received for this meeting.

10. Presentation: LHIG re: Interim Report – WRHA Strategic Plan

C. Schneider and members of the various LHIGs attended this portion of the meeting to provide their interim report to the Board. A copy of the report was distributed with the agenda.

The LHIG members were thanked for their comprehensive report. The report will be used in the WRHA Strategic Plan. The next report will include the top five strategic priorities for 2016-2021.

11. Items for Review

11.1 WRHA Board Engagement and Approval of Strategic Plan

D. Skwarchuk attended this portion of the meeting to participate in Board dialogue as to whether or not the Board would like to hold a retreat with the intent to provide further feedback on the WRHA strategic plan. It was agreed to hold an 8-hour retreat (either on a Weekday/evening or a Saturday) in mid to late April. The Board sub-committees will be asked to include Strategic Planning on their March agendas from which feedback will be provided to D. Skwarchuk. D. Skwarchuk will provide the sub-committees with a template from which they may focus their discussion.

Upon question, D. Skwarchuk advised that Board members would be able to participate in the upcoming critical incident education session. D. Skwarchuk will confirm the details of the event and provide that information to the Board.

The meeting adjourned to a break at 10:55 a.m. and reconvened at 11:00 a.m.

12. Reports to the Board

12.1 Patient Safety Report

A copy of the Patient Safety Report was provided to the Board for information.

13. Private Meeting of the Board and CEO – In Camera Session

A private session of the Board and CEO commenced.

14. Private Meeting of the Board

A private meeting of the Board was held.

15. Adjournment

The meeting was adjourned at 11:20 a.m.