



**WRHA BOARD OF DIRECTORS  
MEETING MINUTES**

**DATE:** Tuesday, March 24, 2015  
**TIME:** 8:00 am  
**PLACE:** Board Room – 4<sup>th</sup> Floor – 650 Main Street

**PRESENT: Board Members**

Dr. J. Gray, Chair	Ms. V. Flett
Dr. M. Ballard	Dr. J. Friesen
Maj. J. Biggs	Mr. S. Greenfield
Ms. E. Bishop	Ms. D. Koop
Ms. S. Carter	Ms. J. Lemoine
Mr. J. Cook	Mr. C. Stahlke
Ms. J. Dawkins	Mr. B. Thompson (via phone)
Ms. J. Faulder (arrived 8:41 am)	

**Management Members**

Ms. A. Wilgosh	Mr. G. McLennan
Mr. R. Cloutier	Ms. C. Tolton
Mr. J. Hildebrand	Ms. L. Dahl, Recorder

**REGRETS:** Dr. T. Fatoye  
Mr. R. Freedman  
Mr. R. Kliewer  
Ms. C. Krahenbil  
Mr. R. Santos

**ABSENT:** Mr. R. Leonard

**GUESTS:** D. Skwarchuk  
C. Holden-Piush  
S. Fedirchuk

**1. Call to Order**

The Chair called the meeting to order at 8:07 a.m.

**2. Regrets**

Regrets were received from T. Fatoye, R. Freedman, R. Kliewer, C. Krahenbil and R. Santos.

**3. Approval of Agenda**

The agenda was approved as distributed.

***RESOLVED that the Board hereby approves the agenda as presented.***

***Moved by B. Thompson, Seconded by E. Bishop  
Carried***

#### **4. Declaration of Conflict of Interest**

There were no conflict of interest declarations declared at this meeting.

#### **5. Approval of Consent Agenda**

The consent agenda was distributed for review and approval.

##### **5.1 For Approval or Ratification**

###### **5.1.1 Minutes: Board of Directors Meeting of January 27, 2015**

The minutes of the Board of Directors meeting of January 27, 2015 were distributed for review and approval.

##### **5.2 For Information**

###### **5.2.1 Minutes: Quality, Patient Safety and Innovation Meeting of March 6, 2015**

A copy of the minutes of the Quality, Patient Safety and Innovation Meeting of March 6, 2015 were distributed with the agenda and received for information.

###### **5.2.2 Minutes: Aboriginal Health and Human Resources Meeting of January 28, 2015**

A copy of the minutes of the Aboriginal Health and Human Resources Meeting of January 28, 2015 were distributed with the agenda and received for information.

###### **5.2.3 January Survey Results**

The January Survey Results were received for information.

***RESOLVED that the Board hereby approves the Consent Agenda as presented.***

***Moved by S. Greenfield, Seconded by D. Koop  
Carried***

#### **6. In Camera Session**

The meeting was adjourned to an In-Camera Session at 8:10 a.m. and reconvened to the Open Session at 9:15 a.m.

#### **7. Board Chair's Remarks**

The Chair provided the following remarks:

- Today is J. Lemoine's last meeting with the Board. On behalf of the Board, Dr. Gray thanked Ms. Lemoine for her dedicated service to the WRHA over the past 4 years.
- The Board is asked to take a few moments at the end of each meeting to complete the Board Meeting Evaluation Form. It was agreed to trend the results and present them to the Board on a quarterly basis to ensure any issues arising from meetings can be monitored and managed if needed.
- Dr. Gray and A. Wilgosh met with the Board Chairs and Executive Directors of the personal care homes and the community health agencies in separate, annual meetings.
- Dr. Gray and A. Wilgosh met with the Board Chairs and CEOs of the non-devolved hospital sites to review their feedback on the WRHA Strategic Plan.
- Dr. Gray met with the Board Chairs of the personal care homes and committed to quarterly meetings with the Board Chairs on an ongoing basis.
- Caldwell Partners has been selected as the consultants to manage the WRHA CEO search.
- Government is processing the Board re-appointments and new appointment. A response from Government should be forthcoming shortly.
- The Governance Committee of the Board will be reviewing Committee memberships and Chairs at their next meeting.

The meeting adjourned to a break at 9:32 a.m. and reconvened at 9:44 a.m.

## 8. For Approval

### 8.1 Professional Advisory Committee (PAC) Terms of Reference & Membership

Lori Lamont attended this portion of the meeting to present the revised PAC Terms of Reference, along with the revised Membership for PAC for Board approval.

*RESOLVED that the Board hereby approves the revised Professional Advisory Committee Terms of Reference as presented.*

*Moved by J. Cook, Seconded by J. Faulder  
Carried*

*RESOLVED that the Board hereby approves the Membership for the Professional Advisory Committee as presented.*

*Moved by J. Biggs, Seconded by C. Stahlke  
Carried*

## 8.2 Summary of Resolutions

### 8.2.1 490 Hargrave Street Lease Extension

#### Background

Approval is requested to enter into a lease extension and amending agreement for the premises at 490 Hargrave Street. The new term will correspond with the lease for the neighbouring leased premises at 496/500 Hargrave Street. These addresses accommodate the consolidated office and support space for WRHA Centralized Services.

*RESOLVED that the WRHA Board hereby approves the WRHA entering into a lease extension and amending agreement for the premises currently leased at 490 Hargrave Street, subject to the approval of the Minister of Health.*

*Moved by E. Bishop, Seconded by J. Biggs  
Carried*

### 8.2.2 614 Des Meurons Lease Extension

#### Background

Approval is requested for a one year extension on the lease for 614 Des Meurons to continue to provide working space for staff scheduled to move into the new premises for Access St. Boniface in the summer of 2016.

*RESOLVED that the WRHA Board hereby approves the WRHA entering into a lease extending the current lease for the premises at 614 Des Meurons until the summer of 2016, subject to the approval of the Minister of Health.*

*Moved by B. Thompson, Seconded by S. Greenfield  
Carried*

### **8.2.3 Relocation of HSC Personal Care Unit**

#### Background

In order to accommodate various acute care initiatives, new space is required to accommodate patients currently utilizing the Personal Care Unit on GG7. It is proposed that the Personal Care Unit be relocated to the space formerly utilized as a cafeteria located in the Rehab Hospital at HSC. Due to pressures related to patient flow, the construction for this proposed relocation has already commenced.

***RESOLVED that the WRHA Board hereby approves the relocation of the Personal Care Unit at the Health Sciences Centre to space in the Rehab Hospital and approves the required renovation construction, subject to the approval of the Minister of Health.***

*Moved by C. Stahlke, Seconded by E. Bishop  
Carried*

### **8.2.4 OSI (Operational Stress Injury) Clinic Veteran Affairs – 6014 Roblin Blvd**

#### Background

WRHA is requesting approval to enter into a new short term lease for an Occupational Stress Injury Clinic for Veterans Affairs currently located at Deer Lodge Centre. The WRHA has currently made an Offer to Lease space at 6014 Roblin Blvd in order to provide expanded services to Veterans Affairs clients. The clinic space is needed to help eliminate waiting lists. Its rent will be funded by Veterans Affairs. The existing Offer is subject to approval of the WRHA and the Minister of Health and is open only to March 31, 2015.

***RESOLVED that the WRHA Board hereby approves the WRHA entering into a lease for space at 6014 Roblin Blvd for use as an Occupational Stress Injury Clinic for Veterans pursuant to funding by Veterans Affairs. This approval is subject to approval by the Minister of Health.***

*Moved by D. Koop, Seconded by J. Cook  
Carried*

## **9. Report of the Chief Executive Officer**

The CEO provided her monthly report on activities related to the implementation of the Board's strategic priorities. L. Lamont will attend the April Board meeting to provide an overview on the "Key Performance Indicators" in patient flow.

## **10. Updates**

### **10.1 Sinclair Inquest Recommendations Update**

L. Lamont attended this portion of the meeting to provide an update on the Sinclair Inquest Recommendations. The Minister of Health has outlined the next steps for implementing the recommendations and as a result an Implementation Team was established with representatives from all RHAs. L. Lamont is the representative on behalf of WRHA. The interim report on the implementation of the recommendations is due at the end of March.

- 10.2 CancerCare Manitoba Board Update**  
An update from the recent CCMB Board meeting was provided.
- 10.3 Churchill Update**  
Colleen Schneider was in Churchill for the first LHIG meeting. The meeting was a positive start to the LHIG. Nunavut Government has extended their dental surgery contract with Churchill for another three years.
- 10.3 Nunavut Update**  
There was no report received for this meeting.
- 11. Generative Discussion: Lean Six Sigma**  
D. Skwarchuk, C. Holden-Piush, and S. Fedirchuk attended this portion of the meeting to provide an overview on Lean Six Sigma. A copy of the presentation was distributed with the agenda.
- 12. Items for Review/Discussion**
- 12.1 BN: Advocacy Letters to Support Strengthening of Smoke-Free Legislation**  
A copy of the above-noted Briefing Note was distributed with the agenda for review and discussion. Discussion on this briefing note was deferred to the next Board meeting.
- 13. Reports to the Board**
- 13.1 BN: End Homelessness**  
A copy of the above-noted Briefing Note was distributed with the agenda for review and information. Discussion on this briefing note was deferred to the next Board meeting.  
R. Cloutier advised that the briefing note will fit well with health equity discussions that have been held recently.
- 14. Adjournment**  
The meeting was adjourned at 11:35 a.m.
- 15. Private Meeting of the Board and CEO – In Camera Session**  
A private session of the Board and CEO commenced.
- 16. Private Meeting of the Board**  
A private meeting of the Board was held.