



## WRHA BOARD OF DIRECTORS MEETING MINUTES

**DATE:** Tuesday, April 28, 2015  
**TIME:** 8:00 am  
**PLACE:** Board Room – 4<sup>th</sup> Floor – 650 Main Street

**PRESENT: Board Members**

Dr. J. Gray, Chair	Ms. V. Flett
Dr. M. Ballard	Mr. B. Freedman
Maj. J. Biggs	Dr. J. Friesen
Ms. E. Bishop	Mr. R. Kliever
Ms. S. Carter	Ms. C. Krahenbil
Mr. J. Cook	Ms. D. Koop
Ms. J. Dawkins	Mr. R. Santos
Dr. T. Fatoye	Mr. C. Stahlke

**Management Members**

Ms. A. Wilgosh	Mr. G. McLennan
Mr. R. Cloutier	Ms. C. Tolton
Mr. J. Hildebrand (arrived 8:15)	Ms. L. Dahl, Recorder

**REGRETS:** Ms. J. Faulder  
Mr. S. Greenfield  
Mr. B. Thompson

**ABSENT:** Mr. R. Leonard

**GUEST:** Ms. L. Lamont

**1. Call to Order**

The Chair called the meeting to order at 8:06 a.m.

**2. Regrets**

Regrets were received from J. Faulder, S. Greenfield, B. Thompson.

**3. Approval of Agenda**

The agenda was approved as distributed.

*RESOLVED that the agenda be approved as presented.*

*Moved by R. Kliever, Seconded by E. Bishop  
Carried*

#### **4. Declaration of Conflict of Interest**

With regard to the presentation on Capital Planning, Joan Dawkins declared her role as the Executive Director for the Women's Health Centre, and Elaine Bishop declared her role as a member of the Mount Carmel Clinic Board.

#### **5. Approval of Consent Agenda**

The consent agenda was distributed for review and approval.

##### **5.1 For Approval or Ratification**

###### **5.1.1 Minutes: Board of Directors Meeting of March 24, 2015**

The minutes of the Board of Directors meeting of March 24, 2015 were distributed for review and approval.

##### **5.2 For Information**

###### **5.2.1 Minutes: Quality, Patient Safety and Innovation Meeting of April 10, 2015**

A copy of the minutes of the Quality, Patient Safety and Innovation Meeting of April 10, 2015 were distributed with the agenda and received for information.

###### **5.2.2 Minutes: Aboriginal Health and Human Resources Meeting of March 25, 2015**

A copy of the minutes of the Aboriginal Health and Human Resources Meeting of March 25, 2015 were distributed with the agenda and received for information.

###### **5.2.3 Minutes: Audit Committee Meeting of December 16, 2014**

A copy of the minutes of the Audit Committee Meeting of December 16, 2014 were distributed with the agenda and received for information.

###### **5.2.4 Minutes: Resources Committee Meeting of December 3, 2014**

A copy of the minutes of the Resources Committee Meeting of December 3, 2014 were distributed with the agenda and received for information.

***RESOLVED that the Consent Agenda be approved as presented.***

*Moved by S. Carter, Seconded by R. Kliewer  
Carried*

#### **6. In Camera Session**

The meeting was adjourned to an In-Camera Session at 8:07 a.m. and reconvened to the Open Session at 8:59 a.m.

#### **7. Board Chair's Remarks**

The Chair thanked those members of the Board who attended the WRHA Strategic Planning retreat this past Saturday. The feedback received was extremely helpful and a final draft will be presented to the Board at their May meeting. The Chair noted that he will be attending the Heart and Stroke Foundation Board meeting this evening.

## 8. For Approval

### 8.1 Summary of Resolutions

#### 8.2.1 MATC Operating Agreement

##### Background

WRHA executives have prepared an Operating Agreement between the WRHA and Manitoba Adolescent Treatment Centre (“MATC”). The MATC Board approved the Operating Agreement and has signed the Operating Agreement on behalf of MATC, subject to the approval of the WRHA Board.

*RESOLVED that the WRHA Board hereby approves the Operating Agreement with Manitoba Adolescent Treatment Centre, as recommended by the Board negotiating committee, and authorizes the Board Chair and Vice-Chair to sign the Operating Agreement on behalf of the WRHA Board.*

*Moved by C. Stahlke, Seconded by S. Carter  
Carried*

#### 8.2.2 St. Boniface Hospital Operating Agreement

##### Background

WRHA executives have prepared an Operating Agreement between the WRHA and St. Boniface General Hospital (“SBGH”). The SBGH Board approved the Operating Agreement and has signed the Operating Agreement on behalf of SBGH, subject to the approval of the WRHA Board.

*RESOLVED that the WRHA Board hereby approves the Operating Agreement with St. Boniface General Hospital, as recommended by the Board negotiating committee, and authorizes the Board Chair and Vice-Chair to sign the Operating Agreement on behalf of the WRHA Board.*

*Moved by R. Kliewer, Seconded by J. Biggs  
Carried*

#### 8.2.3 PIPE

##### Background

On November 26, 2013 the WRHA Board: (1) appointed Arlene Wilgosh and Dana Erickson as the WRHA’s Member Representatives to PIPE (Prairie Isotope Production Enterprise Inc.); (2) named the WRHA nominees for the Board of Directors of PIPE as Arlene Wilgosh and Dana Erickson; and (3) granted Arlene Wilgosh and Dana Erickson authority to execute documents on behalf of the WRHA in its role as a member of PIPE.

The WRHA Board wishes to designate these same individuals by title rather than by individual name; therefore, the WRHA Board

hereby amends its previous appointment, nomination and grant to the following.

***RESOLVED that the WRHA Board:***

- (1) appoints as the WRHA's Member Representatives to PIPE;***
- (2) names the WRHA nominees for the Board of Directors of PIPE as; and***
- (3) grants authority to execute documents on behalf of the WRHA in its role as a member of PIPE***

***to the WRHA President and Chief Executive Officer and the Health Sciences Chief Operating Officer or to any individual serving in an acting capacity in either role.***

***Moved by B. Freedman, Seconded by J. Friesen  
Carried***

#### **8.2.4 Signing Authority – Churchill Health Centre**

##### Background

Following the departure of Patti MacEwan as Churchill COO, Laura Wessman has assumed the role of Chief Operating Officer. Accordingly, the RBC banking account signing authority needs to be amended to grant Laura Wessman signing authority.

***RESOLVED that the WRHA Board hereby approves that the following may serve as signing authorities for the WRHA for banking accounts with the Royal Bank of Canada ("RBC"):***

***For WRHA Churchill Health Operating Division RBC accounts:***

- Chair – Jerry Gray***
- Vice Chair – Reg Kliewer***
- Chief Operating Officer, Churchill Health – Laura Wessman***
- Director of Patient Safety/Quality/Risk Management & Planning – Nancy Hughes***
- President and Chief Executive Officer – Arlene Wilgosh***
- Vice-President and Chief Financial Officer – Glenn McLennan***

***Moved by C. Krahenbil, Seconded by J. Biggs  
Carried***

#### **9. Report of the Chief Executive Officer**

The CEO provided her monthly report on activities related to the implementation of the Board's strategic priorities.

The meeting adjourned to a break at 9:11 a.m. and reconvened at 9:25 a.m.

### **9.1 Key Performance Indicators – Patient Flow**

Lori Lamont attended this portion of the meeting to provide an overview of the Key Performance Indicators (KPI) for patient flow. The KPIs are now posted within the Board Room and will be updated on a monthly basis. Ms. Lamont will provide the Board with further information on the statistical traffic light. Ms. Lamont was asked to provide the Board with recommendations on what KPIs the Board should review on a quarterly basis.

## **10. Updates**

### **10.1 Sinclair Recommendations Update**

Ms. Lamont attended this portion of the meeting to provide an update on the Sinclair recommendations. The group is working through 64 recommendations with some smaller ones now complete. Ms. Lamont will provide a summary of the status on the recommendations for the next Board meeting.

### **10.2 CancerCare Manitoba Board Update**

An update from the recent CCMB Board meeting was provided.

### **10.2 Churchill Update**

Management was asked to provide statistics related to how many patients are sent to Winnipeg from Nunavut and the reasons why they are sent to Winnipeg instead of Churchill. Dr. Michael Moffatt is currently conducting an analysis of patients who are sent to Winnipeg from Churchill and Nunavut. Further information will be provided at the May Board meeting.

### **10.3 Nunavut Update**

There was no report received for this meeting.

## **11. Generative Discussion: Capital Planning Component – WRHA Strategic Plan**

Glenn McClelland provided the generative discussion on the capital planning component of the WRHA Strategic Plan. The following was recommended for inclusion in the Strategic Plan:

- the increasing needs for more subsidized housing;
- examples of gaps as a result of cost reductions, for eg., the region has 20 PCHs that are over 20 years old and will require funding to repair/replace

## **12. Items for Review/Discussion**

### **12.1 BN – Advocacy Letters to Support Strengthening of Smoke-Free Legislation**

A copy of the Briefing Note and draft letters to support strengthening of smoke-free legislation were reviewed. It was agreed that the letters will not be sent, however, Ms. Wilgosh will determine the best route for relaying this information to the Province and/or City.

### **12.2 Draft WRHA QPSI Framework**

The draft Quality, Patient Safety and Innovation Framework was distributed with the agenda for review and general feedback. The Framework will be presented as the generative discussion at the June Board meeting.

### **12.3 Zero Tolerance Policy**

Discussion was held earlier during the In-Camera Session.

**13. Reports to the Board**

**13.1 BN: End Homelessness**

A copy of the above-noted Briefing Note was distributed with the agenda for review and information.

*RESOLVED that the WRHA Board hereby approves the End Homelessness Briefing Note as presented, including the financial commitment.*

*Moved by E. Biggs, Seconded by J. Cook  
Carried*

**14. Adjournment**

The meeting was adjourned at 11:25 a.m.

**15. Private Meeting of the Board and CEO – In Camera Session**

A private session of the Board and CEO commenced.

**16. Private Meeting of the Board – In Camera Session**

A private meeting of the Board was held.