



**WRHA BOARD OF DIRECTORS
MEETING MINUTES**

DATE: Tuesday, October 27, 2015
TIME: 8:00 am
PLACE: HSC – Corporate Board Room

PRESENT: Board Members

Dr. J. Gray, Chair	Ms. V. Flett (left 9:40 am)
Dr. M. Ballard	Dr. J. Frisen
Maj. J. Biggs	Mr. S. Greenfield
Ms. E. Bishop	Ms. C. Krahenbil (arrived 8:17 am; left at 10:15 am)
Ms. S. Carter	Mr. D. Rondeau
Mr. J. Cook	Mr. R. Santos (arrived 8:25 am)
Ms. J. Dawkins	Mr. C. Stahlke
Ms. J. Faulder (arrived at 8:20 am)	Mr. B. Thompson

Management Members

Ms. L. Lamont	Ms. C. Tolton
Mr. R. Cloutier	Ms. J. Warkentin
Mr. J. Hildebrand	Ms. L. Dahl, Recorder
Mr. G. McLennan	

REGRETS: Mr. R. Freedman
Ms. D. Koop
Dr. P. Mehta

ABSENT:

1. Call to Order

The Chair called the meeting to order at 8:10 a.m.

2. Regrets

Regrets were received from R. Freedman, D. Koop and P. Mehta.

3. Approval of Agenda

Item number 10.2 “Physician Assisted Dying”, was added to the agenda.

RESOLVED that the WRHA Board hereby approves the agenda as modified.

*Moved by S. Greenfield, Seconded by V. Flett
Carried*

4. Declaration of Conflict of Interest

There were no conflicts of interest declared for this meeting.

At this time, the Chair introduced Joanne Warkentin, Senior Director, President & CEO Secretariat. Introductions were then made around the table.

5. Approval of Consent Agenda

The consent agenda was distributed for review and approval.

5.1 For Approval or Ratification

5.1.1 Minutes: Board of Directors Meeting of September 22, 2015

The minutes of the Board of Directors meeting of September 22, 2015 were distributed for review and approval.

5.1.2 Minutes: Special Meeting of the Board of Directors of September 29, 2015

The minutes of the Special Meeting of the Board of Directors of September 29, 2015 were distributed for review and approval.

5.2 For Information

5.2.1 Minutes – Aboriginal Health and Human Resources Meeting of June 24, 2015

The minutes of the Aboriginal Health and Human Resources Meeting of June 24, 2015 were distributed for review and approval. A grammatical error was noted in the June 24th minutes, which will be amended to reflect this correction.

5.2.2 Minutes – Aboriginal Health and Human Resources Meeting of September 23, 2015

The minutes of the Aboriginal Health and Human Resources Meeting of September 23, 2015 were distributed for review and approval.

RESOLVED that the WRHA Board hereby approves the Consent Agenda, as amended.

***Moved by E. Bishop, Seconded by S. Greenfield
Carried***

6. In Camera Session

The meeting was adjourned to an In-Camera Session at 8:21 a.m. and reconvened at 9:07 a.m.

7. Board Chair's Remarks

- The WRHA AGM is on today at noon.
- The Chair met with the PCH Board Chairs on September 23rd.
- The Chair, on behalf of the Board, sent a letter to The Honourable Premier. The Chair will follow up on the request for a meeting.
- The annual WRHA Board Retreat is scheduled for November 13 and 14. Sandi Mitchell will facilitate the retreat and the focus will be on the Board's work with the new President and CEO. The Minister and Deputy Minister have been invited to attend a portion of the retreat.
- The Board Governance Committee is working on the Accreditation Standards related to Governance. The whole Board will have a mock survey conducted at the March 2016 Board meeting.
- Several members of the Board attended the recent Patient Safety Conference.

A break in the meeting was taken at 9:25 a.m. and reconvened at 9:40 a.m.

8. Reports to the Board

8.1 Report of the President and Chief Executive Officer

The President and CEO provided his monthly report on activities related to the implementation of the Board's strategic priorities.

It was noted that Dave Leschasin will provide an update on Employee Engagement at the January Board meeting.

8.2 Patient Safety Report

There was no report presented at this meeting. The Quality, Patient Safety and Innovation Committee of the Board is reviewing the appropriate reporting mechanism to the Board. A report will be provided at the November Board meeting.

8.3 Patient Flow Reports

A copy of the Patient Flow Reports for October 5th and October 12, 2015 were distributed with the agenda for information. The Patient Flow Plan is being updated and will come forward to the Board when ready.

9. For Approval

9.1 Summary of Resolutions

9.1.1 Chair, Audit Committee of the Board

Background

With Reg Kliewer's departure from the Board, there is a need to fill the role of the Chair of the Audit Committee of the Board.

RESOLVED that the WRHA Board hereby appoints Craig Stahlke as Chair of the Audit Committee of the Board, effective October 1, 2015.

FURTHER RESOLVED that as Craig Stahlke is Chair of the Audit Committee of the Board, he is now appointed as a member of the Governance Committee of the Board.

*Moved by S. Greenfield, Seconded by J. Biggs
Carried*

9.1.2 Name Change: Aboriginal Health & Human Resources Committee of the Board

Background

The Aboriginal Health and Human Resources Committee of the Board recommends to the WRHA Board to change the name of the Committee to the "Indigenous (First Nations, Metis and Inuit) Health Committee of the Board".

RESOLVED that the WRHA Board hereby approves the change in name from the "Aboriginal Health and Human Resources Committee" to the "Indigenous (First Nations, Metis and Inuit) Health Committee" effective immediately.

Dialogue ensued on the definition of "Indigenous" and whether or not the terminology is inclusive and appropriate for the new name of the Aboriginal Health and Human Resources Committee. It was agreed the AHHR Committee will review the issues raised at this Board meeting and will bring forward the results from that discussion to the next Board meeting.

It was suggested that a review of the Board Committees be undertaken to ensure the Terms of each committee are supporting the Board's accountabilities and priorities.

- 9.1.3 Revised Terms of Reference for the Executive Committee of the Board**
RESOLVED that the WRHA Board hereby approves the revised Terms of Reference for the Executive Committee as recommended by the Governance Committee, as attached hereto.

*Moved by J. Biggs, Seconded by B. Thompson
Carried*

- 9.1.4 Revised Terms of Reference for the Governance Committee of the Board**
RESOLVED that the WRHA Board hereby approves the revised Terms of Reference for the Governance Committee as recommended by the Governance Committee, as attached hereto.

*Moved by B. Thompson, Seconded by D. Rondeau
Carried*

- 9.1.5 Amended Board General By-Law 1**
RESOLVED that the WRHA Board hereby approves amendments to the Board General By-Law No. 1, subject to the approval of the Minister of Health, as attached hereto.

*Moved by C. Stahlke, Seconded by J. Biggs
Carried*

- 9.1.6 Lease – 3250 Portage Avenue**

Background

Manitoba Health provided initial approval to proceed with the implementation of a Quick Care Clinic in the Winnipeg West area, and gave the WRHA authorization to negotiate Offers to Lease for 10 years or less for approximately 2,000 square feet of universally accessible space. The WRHA has completed the lease negotiation process with T & V Enterprises Ltd., 2819857 Manitoba Ltd., for the establishment located at 3250 Portage Avenue and received Manitoba Health approval to enter into a Lease Agreement July 2015. The Lease is for a 10-year period commencing March 1, 2016 and expiring February 28, 2026. The Lease includes a 5-year renewal term with the same terms and conditions.

RESOLVED that the WRHA Board hereby approves entering into a 10-year lease with T & V Enterprises Ltd., 2819857 Manitoba Ltd. (landlord) for the rental area of 2,771 square feet in the premises located at 3250 Portage Avenue, for the purpose of operating the West Winnipeg Quick Care Clinic, commencing March 1, 2016 and expiring February 28, 2026.

FURTHER RESOLVED that the WRHA Board authorizes any two of the Board Chair, The Treasurer and the CEO to sign the lease agreement.

*Moved by J. Dawkins, Seconded by S. Carter
Carried*

It was requested that all Briefing Notes brought forward to the Board include equity as part of the review process. G. McLennan will review the briefing note brought forward to today's meeting re: 3250 Portage Avenue, to determine the equity process in this particular case.

10. Items for Review/Discussion

10.1 LHIG Alternates

A copy of the current Board LHIG Liaisons was distributed with the agenda. The following Board members volunteered as alternates:

Downtown /Point Douglas – Connie Krahenbil
River East/Transcona – vacant
Seven Oaks/Inkster – Myrle Ballard
St. Boniface/St. Vital – David Rondeau

River East/Transcona still requires an alternate and the other Board members who are not already a liaison or alternate for other LHIGs, were asked to consider volunteering for this role.

10.2 Physician Assisted Dying (PAD) – CPSM Draft Document

The College of Physicians and Surgeons (CPSM) invited the WRHA to review their draft document on physician assisted dying (PAD) and provide feedback. It was noted the region will need to be consistent with the regulations set by the Province, and while the CPSM cannot direct the region to comply with their document, CPSM does have the authority to obligate the physicians that work within our system. In response to the CPSM invitation, the region established a working group to review and provide feedback. A copy of that document was distributed at the meeting. The Board is asked to review the document and provide their feedback directly to Lori Lamont by November 10th. Board members are also welcome to provide their feedback directly to the College via their website.

11. Updates

11.1 CancerCare Manitoba Board Update

The CCMB Board is preparing for accreditation in December. The Board is developing a board policy on values and ethics. As requested, a copy of the draft WRHA declaration on patient values will be shared with the CCMB Board, noting that the document is in draft form and has not yet been shared with the public, nor formally approved by Manitoba Health.

11.2 Churchill Update

The next Hudson Bay Regional Round Table will be held on February 10, 2016 in Churchill. There is concern about the viability and sustainability of Churchill and, as such, Churchill would like to review with WRHA, how they can assist Winnipeg with their wait time issues. It was noted that senior management members are aware of the concerns.

12. Adjournment

The meeting was adjourned at 11:40 a.m.

13. Private Meeting of the Board and President & CEO – In Camera Session

A private session of the Board and CEO commenced.

14. Private Meeting of the Board – In Camera Session

A private meeting of the Board was held.