

**WRHA BOARD OF DIRECTORS
MEETING MINUTES**

DATE: Tuesday, December 22, 2015
TIME: 8:00 am
PLACE: WRHA Board Room – 4th Floor – 650 Main Street

PRESENT: Board Members

Dr. J. Gray, Chair	Mr. R. Freedman
Dr. M. Ballard	Mr. S. Greenfield (left 10:10 am)
Maj. J. Biggs	Ms. D. Koop
Ms. E. Bishop	Ms. C. Krahenbil (arrived 8:18 a.m.)
Ms. S. Carter	Dr. P. Mehta
Mr. J. Cook	Mr. D. Rondeau
Ms. J. Dawkins (left at 10:00)	Mr. R. Santos (arrived 8:23 a.m.)
Ms. J. Faulder (arrived 8:14 a.m.)	Mr. C. Stahlke
Ms. V. Flett	Mr. B. Thompson (left 10:07 am)

Management Members

Mr. A. Gunson	Mr. M. Sussman
Mr. G. McLennan	Ms. J. Warkentin
Ms. C. Tolton	Ms. L. Dahl, Recorder

REGRETS: Dr. J. Friesen
Ms. L. Lamont

ABSENT:

GUESTS:

1. Call to Order

The Chair called the meeting to order at 8:04 a.m. and introduced Allister Gunson who will assume the role of the region's General Counsel and Corporate Secretary on January 4, 2016.

2. Regrets

Regrets were received from J. Friesen.

3. Approval of Agenda

RESOLVED that the WRHA Board hereby approves the agenda as distributed.

*Moved by B. Thompson, Seconded by S. Greenfield
Carried*

4. Declaration of Conflict of Interest

There were no conflicts of interest declared for this meeting.

5. Approval of Consent Agenda

The consent agenda was distributed for review and approval.

5.1 For Approval or Ratification

5.1.1 Minutes: Board of Directors Meeting of November 24, 2015

One correction was noted in the minutes of the Board of Directors meeting of November 24, 2015. The minutes will be amended to reflect this correction.

5.2 For Information

5.2.1 Minutes – Audit Committee Meeting of September 22, 2015

The minutes of the Audit Committee Meeting of September 22, 2015 were distributed for review and approval.

5.2.2 Minutes – Quality, Patient Safety and Innovation Meeting of November 6, 2015

The minutes of the Quality, Patient Safety and Innovation Committee Meeting of November 6, 2015 were distributed for review and approval.

5.2.2.1 Quality, Patient Safety and Innovation Client Relations Report

The Client Relations report was distributed with the QPSI Minutes of November 6, 2015 for review and approval.

5.2.3 Minutes – Resources Committee Meeting of September 18, 2015

The minutes of the Resources Committee Meeting of September 18, 2015 were distributed for review and approval.

It was agreed that the minutes from the Governance and Nominating Committee of the Board will now be included in the Consent Agenda for review.

RESOLVED that the WRHA Board hereby approves the Consent Agenda, as amended.

***Moved by S. Greenfield, Seconded by D. Koop
Carried***

6. In Camera Session

The meeting was adjourned to an In-Camera Session at 8:07 a.m. and reconvened at 9:03 a.m.

7. Board Chair's Remarks

The Chair advised that he recently met with the non-proprietary PCH Board Chairs, as per their quarterly meeting schedule.

The Chair took this opportunity to acknowledge Catherine Tolton who is leaving the WRHA after 17 years of service. Catherine was thanked for her dedicated work with the region over these many years, and was especially recognized for her ongoing guidance and expertise with the Board. The Board presented Catherine with a gift and wished her well in her new position.

A break in the meeting was taken at 9:20 a.m. and reconvened at 9:32 a.m.

As per the November Board Retreat, it was agreed that the Board would hold quarterly 'mini-retreats' beginning in February 2016 after 5:00 p.m. These meetings will be held during a week when there are no other Board-related meetings.

As per the November Board Retreat, it was agreed that a sub-committee of the Board will be established to review the overall Board committee structure. Further dialogue on this subject was

deferred to Board's In Camera Private Session at the end of today's meeting. Board members who wish to participate on this sub-committee can forward their names to the Chair.

8. Reports to the Board

8.1 Report of the President and Chief Executive Officer

The President and CEO provided his monthly report on activities related to the implementation of the Board's strategic priorities. A generative discussion on the mental health services provided in the region will be presented at a future Board meeting.

8.2 Patient Safety Report

There was no report provided at this meeting.

8.3 Patient Flow Reports

A copy of the Patient Flow Reports for November 30 and December 7, 2015 were distributed with the agenda for information.

The focus of Lori Lamont's role in the region has been modified to concentrate on patient flow issues, and improve wait times in the ER. A Steering Committee with senior management representatives from each of the sites has been established for this purpose. A plan, including project improvements within the first quarter of the Steering Committee's operations, will be provided to the Board.

A dialogue on wait time-related issues and concerns ensued. It was agreed to include "wait times" on the list of topics for the upcoming mini-retreat.

The Board requested they receive information on the CIHI-released data as much in advance as possible, prior to the release to the media.

9. For Approval

9.1 Summary of Resolutions

9.1.1 Further Revisions to the Previously Amended Board General By-Law No. 1

RESOLVED that the WRHA Board hereby approves further revisions to the previously amended Board General By-Law No. 1, including the amendments to the Role of the Chair as recommended by the Governance Committee of the Board.

Although By-Law No. 1 was recently updated, it was discovered that the "Role of the Chair" differed somewhat between the Governance Manual and By-Law No. 1. An analogous description has been placed in both the Governance Manual and By-Law No.1, and has been brought forward to the Board for approval.

The Board then requested further changes to the role of the Chair, in terms of ensuring the Chair is designated an ex-officio for all Board committees, rather than 'invited as a guest' to the committees. These changes will be reviewed at the next Governance and Nominating meeting.

9.1.2 Board Governance and Nominating Committee Annual Work Plan for 2016-17

RESOLVED that the WRHA Board hereby approves the Governance and Nominating Committee Annual Workplan for 2016-17 as recommended by Governance and Nominating Committee.

*Moved by J. Dawkins, Seconded by J. Biggs
Carried*

9.1.3 Recommendation to the Board from QPSI as per the QPSI Minutes of

RESOLVED that the WRHA Board accepts the recommendation from the Quality, Patient Safety and Innovation Committee that dialogue with the Board occurs with regard to how to integrate and bring forward Churchill quality issues at the Board level.

The above-noted recommendation was forwarded to the Board for approval, however, it was noted that this does not need Board approval/resolution.

At this time, J. Biggs advised that the QPSI Committee is currently doing some work on Critical Incidents and once that information is ready, it will be brought forward to a Board meeting for review. Also, the QPSI Committee would like to explore options for integrating a representative from Churchill Health Centre onto the QPSI Committee. J. Biggs will bring this information forward to the Board once QPSI has had further discussions regarding this topic.

10. Items for Review/Discussion

10.1 Board Retreat – Summary/Notes

A copy of the Summary/Notes from the November Board Retreat was distributed with the agenda for information and review. As per the three priorities established by the Board, (Communication, Learned Helplessness Transformation, and Committee Structure): 1) the work on the communication plan has begun; 2) the CEO was asked to bring the work on learned helplessness transformation to the next Board meeting for discussion; and, 3) the committee structure was addressed earlier in the agenda.

10.2 Deliverables for RFP re: Communication Engagement Strategy

The President and CEO reviewed the list of deliverables for the Communication Engagement Strategy RFP.

11. Updates

11.1 CancerCare Manitoba Board Update

CCMB has completed their accreditation process. There was no Board meeting in December.

11.2 Churchill Update

With recent bad weather, accompanied with the 737 landing restrictions in Rankin Inlet, patients were unable to be transported from Churchill to Rankin (Rankin Inlet is now “the hub”). At the same time, there was no hotel space in Churchill, and the patients had to be taken back to Winnipeg.

It's anticipated a meeting with the Mayor of Churchill will be held to look at what services could be provided in Churchill.

12. Adjournment

The meeting was adjourned at 11:10 a.m.

13. Private Meeting of the Board and President & CEO – In Camera Session

A private meeting of the Board and President & CEO commenced.

14. Private Meeting of the Board – In Camera Session

A private meeting of the Board was held.