



WRHA BOARD OF DIRECTORS MEETING MINUTES

Approved

DATE: Tuesday, May 24, 2016
TIME: 8:00 am
PLACE: WRHA Board Room – 4th Floor – 650 Main Street

PRESENT: Board Members

Mr. R. Brennan, Chair	Mr. S. Greenfield
Maj. J. Biggs	Mr. K. Hiebert
Ms. E. Bishop	Ms. D. Koop (arrived at 8:08 a.m.)
Ms. J. Byrd (arrived at 8:16 a.m.)	Dr. P. Mehta (left at 11:42 a.m.)
Ms. S. Carter	Mr. D. Rondeau
Mr. J. Cook	Dr. R. Santos (arrived at 8:38 a.m.)
Ms. V. Flett	Mr. B. Thompson

Management Members

Mr. M. Sussman	Ms. L. Janzen
Mr. A. Gunson	Ms. L. Lamont
Mr. R. Cloutier	Ms. J. Warkentin
Mr. G. McLennan	Ms. L. Dahl, Recorder

REGRETS: Dr. M. Ballard
Ms. J. Faulder
Mr. R. Freedman
Ms. C. Krahenbil
Mr. C. Stahlke

GUESTS: Ms. C. Schneider
Mr. C. Loreto
Ms. D. Vered

1. Call to Order and Board Chair's Remarks

The Chair called the meeting to order at 8:05 a.m.

2. Regrets

Regrets were received from J. Faulder, R. Freedman, C. Krahenbil, C. Stahlke. Previously, Dr. Ballard advised that she would attend the meeting via conference call, however, the contact information was not current and Dr. Ballard was unable to be reached.

3. Approval of Agenda

A revised agenda was distributed to the Board and a hard copy of the revised agenda was provided at the meeting. The revised agenda included the addition of item #11.2 "Regional Health Plan".

RESOLVED that the WRHA Board hereby approves the agenda as revised.

*Moved by S. Greenfield, Seconded by B. Thompson
Carried*

4. Declaration of Conflict of Interest

There were no conflicts of interest declared for this meeting.

5. Approval of Consent Agenda

The consent agenda was distributed for review and approval.

5.1 For Approval or Ratification

5.1.1 Minutes: Board of Directors Meeting of April 26, 2016

The minutes of the Board of Directors meeting of April 26, 2016 were distributed for approval.

5.2 For Information

5.2.1 Minutes: Resources Committee Meeting of January 14, 2016

The minutes of the Resources Committee Meeting of January 14, 2016 were distributed for review and approval.

5.2.2 Minutes: Quality, Patient Safety and Innovation Meeting of April 1, 2016

The minutes of the Quality, Patient Safety and Innovation Committee Meeting of April 1, 2016 were distributed for review and approval.

5.2.3 Minutes: Quality, Patient Safety and Innovation Meeting of May 6, 2016

The minutes of the Quality, Patient Safety and Innovation Committee Meeting of May 6, 2016 were distributed for review and approval.

RESOLVED that the WRHA Board hereby approves the Consent Agenda.

*Moved by S. Greenfield, Seconded by J. Biggs
Carried*

6. Board Chair's Remarks

The Chair commented on the recent Accreditation Canada Survey held in April, noting the region received a very positive report back from Accreditation Canada. On behalf of the Board, the Chair expressed his gratitude and appreciation to all staff involved with the accreditation process, for their hard work and dedicated efforts.

7. In Camera Session

The meeting was adjourned to an In-Camera Session at 8:10 a.m. and reconvened at 9:15 a.m.

8. Presentation: LHIG Report on Equity

Colleen Schneider attended this portion of the meeting to provide the LHIG Report on Equity (which aligns with the Declaration of Patient Values). The report will be presented at an upcoming Ethics and Equity conference. It was noted that the "Health for All Equity Committee" will be one of the important avenues in moving some of these initiatives forward. The Board noted the need to continue focusing on providing inclusive information for the public that would expand their knowledge of where they can receive the right care. The Board requested information/data on the following: 1) are there other regions that have successfully implemented equity initiatives, and if so, how was this accomplished; and, 2) how will the region align equity issues within long term care facilities in a similar way as to what is provided within the community. Mr. Sussman will provide the Board with the information as requested. The Chair thanked Ms. Schneider for the presentation and for her work with the LHIGs.

9. Reports to the Board

9.1 Report of the President and Chief Executive Officer

The President and CEO provided his monthly report on activities related to the implementation of the Board's strategic priorities, a copy of which was distributed with the agenda. Dialogue ensued on the Critical Incident Think Tank and palliative care capacity.

9.2 Patient Flow Report

A copy of the May 9, 2016 Patient Flow Report was distributed with the agenda for review and information. Oculys has proven to be extremely beneficial in the emergency departments where implementation has already occurred, and as such, Oculys will continue to be implemented across the region over the coming months.

10. Strategy Corp Communications

Strategy Corp Communications has been engaged by the WRHA to undertake a review of the communication and engagement capacity. Members of the Strategy Corp team attended this portion of the meeting to interview the Board as part of their first steps on the review. The Board is welcome to contact the team directly if they wish to add further feedback.

11. For Approval

11.1 Summary of Board Resolutions

11.1.1 WRHA Board Development, Education & Travel

Background

WRHA Policy 10.00.100 deals with the approval of and reimbursement of costs related to attendance by Board members at meetings of the Board of Directors and Board committees and workshops, and also at conferences.

The Governance Committee considered this Policy and recommended that it be revised so as to provide that:

1. recognizing that in-person attendance is desirable, attendance by Board members at Board Committee meetings, task forces and retreats be treated the same as attendance at Board meetings, in that prior approval is not required. However in order to minimize travel costs, Board members are encouraged to schedule more than one meeting per trip, and to use teleconference and video conference for committee meetings where that would not impact their participation in the meetings;
2. travel by Board members living in Churchill and Nunavut to attend meetings of the Board, committees, etc., not require prior approval; and
3. attendance at conferences and workshops still be subject to the prior approval of the Board Chair.

In order to reflect the foregoing, and also so as to improve the wording of the Policy, the Governance Committee approved a new version of the Policy, and recommended that it be submitted to the Board for approval. A copy of that draft revised Policy is attached as agenda item #11.1.1

Note that this Policy still provides that the nature and amounts of costs that will be reimbursed are governed by WRHA Policy 30.10.055 Business Travel & Expenses.

RESOLVED that WRHA Policy 10.00.100 WRHA Board Development, Education & Travel, as approved by the Governance Committee and dated May 2016, be approved and adopted as the current version of that Policy.

*Moved by B. Thompson, Seconded by J. Cook
Carried*

11.1.2 WRHA Board Committee Membership

Background

There are two new members of the Board (Jan Byrd and Ken Hiebert) and one existing member (Connie Krahenbil) who are not yet members of Board Committees. There is also one departure (Jean Friesen) from the First Nations, Metis and Inuit Health Committee with her resignation from the Board.

Connie, Jan and Ken have all expressed their interests for Committee involvement:

Connie Krahenbil	Audit Committee
Jan Byrd	Quality, Patient Safety & Innovation Committee
Ken Hiebert	Resources Committee

The Governance Committee has approved these Committee appointments and recommends them to the Board. The current list of Committee memberships which reflects the above changes, is attached as agenda item #11.1.2.

RESOLVED that the following members of the Board be appointed to the following Board Committees: Connie Krahenbil to the Audit Committee; Jan Byrd to the Quality, Patient Safety & Innovation Committee; and Ken Hiebert to the Resources Committee.

*Moved by R. Santos, Seconded by J. Biggs
Carried*

11.1.3 Specialized Services for Children and Youth (SSCY) Sub Leases

Background

The WRHA has developed the Specialized Services for Children and Youth centre located at 1155 Notre Dame Avenue, Winnipeg (known as SSCY) as a partnership between Manitoba Health, the Winnipeg Regional Health Authority, Manitoba Family Services and Labour and a number of community service providers. For this purpose, the WRHA entered into a lease agreement for those premises with the landlord Christie Building Holding Company for a term of 30 years expiring on October 31, 2044 (attached as agenda item #11.1.3).

The WRHA also proposes to enter into subleases of portions of those premises with various organizations and agencies:

1. Rehab Centre for Children (RCC) for approximately 70,010.9 square feet of lease space expiring in October 2044
2. Children's Rehabilitation Foundation (CRF) for approximately 1,951.8 square feet of lease space expiring in October 2044

3. Society for Manitobans with Disabilities (SMD) for approximately 5,597.3 square feet of lease space expiring in October 2044
4. Manitoba Infrastructure and Technology on behalf of the Department of Family Services and Consumer Affairs for approximately 3,831.4 square feet of lease space expiring in October 2044
5. Community Respite for approximately 1,053.4 square feet of lease space expiring in October 2044
6. St. Amant for approximately 258.2 square feet of lease space expiring in October 2044
7. Robertson Before & After School Program Ltd for 6,076.4 square feet of lease space expiring in October 2044

RESOLVED that the WRHA Board hereby approves a sublease to Rehab Centre for Children (RCC) for approximately 70,010.9 square feet of lease space in the premises at 1155 Notre Dame Avenue, Winnipeg for a term expiring on October 31, 2044.

RESOLVED that the WRHA Board hereby approves a sublease to Children's Rehabilitation Foundation (CRF) for approximately 1,951.8 square feet of lease space in the premises at 1155 Notre Dame Avenue, Winnipeg for a term expiring on October 31, 2044.

RESOLVED that the WRHA Board hereby approves a sublease to Society for Manitobans with Disabilities (SMD) for approximately 5,597.3 square feet of lease space in the premises at 1155 Notre Dame Avenue, Winnipeg for a term expiring on October 31, 2044.

RESOLVED that the WRHA Board hereby approves a sublease to MIT through its Department of Family Services and Consumer Affairs for approximately 3,831.4 square feet of lease space in the premises at 1155 Notre Dame Avenue, Winnipeg for a term expiring on October 31, 2044.

RESOLVED that the WRHA Board hereby approves a sublease to Community Respite for approximately 1,053.4 square feet of lease space in the premises at 1155 Notre Dame Avenue, Winnipeg for a term expiring on October 31, 2044.

RESOLVED that the WRHA Board hereby approves a sublease to St. Amant for approximately 258.2 square feet of lease space in the premises at 1155 Notre Dame Avenue, Winnipeg for a term expiring on October 31, 2044.

RESOLVED that the WRHA Board hereby approves a sublease to Robertson Before & After School Program Ltd for 6,076.4 square feet of lease space in the premises at 1155 Notre Dame Avenue, Winnipeg for a term expiring on October 31, 2044.

*Moved by D. Rondeau, Seconded by B. Thompson
Carried*

11.1.4 St. Boniface Access Centre Sub Lease

Background

The WRHA has developed the St. Boniface Access Centre (also known as Access St. Boniface) located at 170 Goulet Street, Winnipeg as a partnership between Manitoba Health, Manitoba Family Services, and the Winnipeg Regional Health Authority (WRHA) to offer health and social services within these premises (attached as agenda item #11.1.4). For this purpose, the WRHA entered into a lease agreement for those premises with the landlord 2575036 Manitoba Ltd. for a term of 25 years expiring on April 30, 2041.

The WRHA proposes to enter into subleases of portions of those premises with the following:

1. Manitoba Infrastructure and Transportation on behalf of the Department of Family Services and Consumer Affairs for approximately 7,674 square feet of lease space for approximately 25 years expiring in April 2041
2. Bilingual Service Centre for 2,875 square feet of lease space for approximately 25 years expiring in April 2041
3. City of Winnipeg for 226 square feet of lease space for approximately 25 years expiring in April 2041

RESOLVED that the WRHA Board hereby approves a sublease to Manitoba Infrastructure and Transportation on behalf of the Department of Family Services and Consumer Affairs for approximately 7,674 square feet of lease space in the premises at 170 Goulet Street, Winnipeg for a term expiring on April 30, 2041.

RESOLVED that the WRHA Board hereby approves a sublease to Bilingual Service Centre for 2,875 square feet of lease space in the premises at 170 Goulet Street, Winnipeg for a term expiring on April 30, 2041.

RESOLVED that the WRHA Board hereby approves a sublease to City of Winnipeg for 226 square feet of lease space in the premises at 170 Goulet Street, Winnipeg for a term expiring on April 30, 2041.

***Moved by D. Koop, Seconded by J. Cook
Carried***

11.1.5 Quality Patient Safety Innovation (QPSI) Committee of the Board Motion:

QPSI Motion

Motion moved that the part of the WRHA Board of Directors' Continuous Education, would be visits to Patient and Family Council Meetings, Mental Health Council Meetings and other Council Meetings. The QPSI Committee of the Board recommends to the Board of Directors that coordination take place with Wendy Singleton, Manager, Improvement, WRHA Quality Improvement to arrange these opportunities of direct learning to the WRHA Board of Directors.

RESOLVED that the WRHA Board hereby approves the Quality, Patient Safety and Innovation Committee's recommendation in principle with specifics regarding implementation of invitations to the Board still to be resolved.

*Moved by J. Biggs, Seconded by S. Greenfield
Carried*

11.2 2017/18 Regional Health Plan (RHP)

A copy of the 2017/18 Regional Health Plan was submitted with the revised agenda. As the Board did not have the opportunity to fully review the details of the plan in time for this Board meeting, it was agreed that the RHP will be submitted in principle to Government, pending formal approval by the Board. The RHP will be presented at the next Board meeting.

12. Items for Review/Discussion/Information

12.1 Accreditation Executive Summary

The Accreditation Executive Summary was distributed with the agenda. Sandra Fedirchuk and Jason Klainchar attended this portion of the meeting to provide an overview of the final report. Next steps will include providing evidence to Accreditation Canada on how we are following up on, and meeting, any unmet criteria. Key areas to continue focusing on will be patient flow and the communication strategy. The final report reinforces that the region is heading in the right direction in terms of what the region had already been working on. This accreditation was the most complex one conducted, and it was also one of the best accreditation outcomes. As an organization, scoring 94.6 on accomplishments is outstanding and speaks to the hard work going on with the direct service providers right through to senior level management. The full report will be posted on the Website and will be made public. A copy of the final report will be sent to the Board.

The Board thanked Ms. Fedirchuk and Mr. Klainchar and all those involved in the preparation for accreditation. The Board asked the President & CEO to acknowledge the significance of this report and the positive outcome, throughout the region.

RESOLVED that the WRHA Board, in expressing their gratitude to all those who supported and worked on the Accreditation process, hereby request the President & CEO to send a letter of gratitude to all staff.

*Moved by E. Bishop, Seconded by J. Biggs
Carried*

13. Updates

13.1 CancerCare Manitoba Board Update

For information purposes, Ms. Bishop explained that she is the WRHA Board-appointed representative on the CCMB Board, as the CCMB Act requires that a member of the WRHA Board participate on the CCMB Board. A copy of the 5-year plan for CCMB was distributed at the meeting for information. Ms. Bishop further explained that when/if there are any issues that need to be formally addressed between the two Boards, communication will flow from Board Chair to Board Chair. CCMB sponsored a day of celebration for all of the research and innovation being done at CCMB.

13.2 Churchill Update

Ms. Flett advised that the community was concerned about how they are escorted from the Winnipeg Airport to their hotel/medical appointments, assuming that the WRHA was responsible for this transportation piece. The COO of Churchill, Laura Wessman, met with members of the community to clarify the processes to ensure they are aware they need to rely on taxi services for transportation purposes.

As has been stated in the past by various Board members, Mr. Cook reiterated the importance for the WRHA Board to hold a future Board meeting in Churchill. Mr. Sussman is reviewing the ability to do so in terms of expense, and in the meantime, recommended the Board establish a routine/how often they feel the Board should meet in Churchill.

It was noted at this time, that the Communication Strategy/interview process will include Churchill Stakeholders as well.

14. Adjournment

The meeting was adjourned at 11:54 a.m.

15. Private Meeting of the Board and the President & CEO – In Camera Session

A private meeting of the Board and President & CEO commenced.

16. Private Meeting of the Board – In Camera Session

A private meeting of the Board was held.