



**WRHA BOARD OF DIRECTORS  
MEETING MINUTES**

**DATE:** Tuesday, June 28, 2016  
**TIME:** 8:00 am  
**PLACE:** WRHA Board Room – 4<sup>th</sup> Floor – 650 Main Street

**PRESENT:** Board Members

Mr. R. Brennan, Chair	Mr. R. Freedman
Ms. M. Ballard	Mr. K. Hiebert
Maj. J. Biggs (left at 9:50 am)	Ms. D. Koop
Ms. E. Bishop	Dr. P. Mehta
Ms. J. Byrd	Mr. D. Rondeau
Ms. S. Carter	Mr. C. Stahlke (arrived 8:12 am)
Mr. J. Cook	Mr. B. Thompson
Ms. V. Flett	

Management Members

Mr. M. Sussman	Ms. J. Warkentin
Ms. E. Olson (for Mr. A. Gunson)	Ms. L. Dahl, Recorder
Mr. R. Cloutier	
Mr. G. McLennan	

**REGRETS:** Mr. S. Greenfield  
Dr. R. Santos  
Ms. L. Janzen  
Ms. L. Lamont

**GUESTS:** Ms. S. Hopkins  
Mr. T. Pratt  
Mr. K. Johnson

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**1. Call to Order and Board Chair's Remarks**

The Chair called the meeting to order at 8:10 a.m.

**2. Regrets**

Regrets were received from Mr. S. Greenfield and Dr. R. Santos. The Chair advised that two Board members recently resigned from the Board: Ms. J. Faulder and Ms. C. Krahenbil.

**3. Approval of Agenda**

A revised agenda was distributed to the Board and a hard copy of the revised agenda was provided at the meeting.

***RESOLVED that the WRHA Board hereby approves the revised agenda as distributed.***

***Moved by B. Thompson, Seconded by E. Bishop  
Carried***

#### **4. Declaration of Conflict of Interest**

There were no conflicts of interest declared for this Board meeting. It was questioned whether or not there could be a perceived conflict of interest if a Board member personally knew of a LHIG member who had applied to participate on a LHIG. It was agreed that unless the LHIG member is related to the Board member, there would be no perceived conflict of interest. Ms. Byrd declared that her husband is an employee of Online Business Systems that has a contract with MB eHealth. Ms. Byrd will recuse herself from any Board business or dialogue involving MB eHealth Online Business Systems or contracts.

#### **5. Approval of Consent Agenda**

The consent agenda was distributed for review and approval.

##### **5.1 For Approval or Ratification**

###### **5.1.1 Minutes: Board of Directors Meeting of May 24, 2016**

The minutes of the Board of Directors meeting of May 24, 2016 were distributed for approval. The following correction was noted in the minutes under Item #13.1: It is the CCMB Act that requires the WRHA provide a Board representative to participate on the CCMB Board, not the RHA Act as incorrectly noted in the minutes. This statement will be corrected in the minutes.

##### **5.2 For Information**

###### **5.2.1 Minutes: First Nations, Metis and Inuit Health Committee of March 21, 2016**

The minutes of the First Nations, Metis and Inuit Health Committee Meeting of March 21, 2016 were distributed for review and approval.

###### **5.2.2 Minutes: First Nations, Metis and Inuit Health Committee of May 25, 2016**

The minutes of the First Nations, Metis and Inuit Health (FNMIH) Committee Meeting of May 25, 2016 were distributed for review and approval. The following correction was noted in the FNMIH Committee minutes of May 25, 2016: the time of the meeting was noted as 1:00-4:00 p.m., however, the Call to Order of the meeting was made at 9:12 a.m. The time will be corrected in the minutes.

###### **5.2.3 Minutes: Quality, Patient Safety and Innovation Meeting of May 6, 2016**

The minutes of the Quality, Patient Safety and Innovation Committee Meeting of May 6, 2016 were distributed for review and approval, along with the following documents:

5.2.3.1 Health System Performance & Sustainability

5.2.3.2 Emergency Response & Patient Transport

###### **5.2.4 Minutes: Resources Committee Meeting of April 27, 2016**

The minutes of the Resources Meeting of April 27, 2016 were distributed for review and approval.

###### **5.2.5 Minutes: Resources Committee Meeting of May 20, 2016**

The minutes of the Resources Meeting of May 20, 2016 were distributed for review and approval.

***RESOLVED that the WRHA Board hereby approves the Consent Agenda.***

***Moved by B. Thompson, Seconded by E. Bishop  
Carried***

#### **6. In Camera Session**

The meeting was adjourned to an In-Camera Session at 8:16 a.m. and reconvened at 10:15 a.m.

## 7. Board Chair Remarks

The Board Chair provided his remarks earlier in the agenda, under Item #2.

## 8. Presentation: LHIG

A copy of the recommendations for the LHIG membership for a 3 year term (September 2016 to May 2019) was distributed with the agenda for approval. The Board approved the membership for each LHIG as recommended. The resolution pertaining to this approval was addressed in agenda item #10.1.1 noted below.

## 9. Reports to the Board

### 9.1 Report of the President and Chief Executive Officer

The President and CEO provided his monthly report on operations, a copy of which was distributed with the agenda.

### 9.2 Patient Flow Report

A copy of the June 13, 2016 Patient Flow Report was distributed with the agenda for review and information.

## 10. For Approval

### 10.1 Summary of Board Resolutions

#### 10.1.1 LHIG Membership 2016-19

Background: The Local Health Involvement Group Selection Committee has interviewed applicants for the Local Health Involvement Group (LHIG) positions in each of Downtown/Point Douglas, River East/Transcona, River Heights/Fort Garry, Seven Oaks/Inkster, St. Boniface/St. Vital and St. James-Assiniboia/Assiniboine South. The Committee recommends the Board approves the attached list of new members and alternates for these LHIGs for 2015-16.

*RESOLVED that the WRHA Board hereby approves the proposed membership for the Local Health Involvement Groups 2016-19 as per the attached list of proposed members.*

*Moved J. Cook, Seconded by B. Thompson  
Carried*

The Board acknowledged Ms. Schneider's work noting that her dedication and positive working relationship with the LHIGs has resulted in the excellent reports that come forward to the Board.

#### 10.1.2 Board Orientation Material – United Nations Declaration on the Rights of Indigenous Peoples

*RESOLVED that the WRHA Board hereby approves the recommendation of the First Nations, Metis and Inuit Health (FNMIH) Committee of the Board, to include the United Nations Declaration on the Rights of Indigenous Peoples (UNDRIP) booklet and supporting materials into the standard orientation for current and incoming Board members.*

*Moved by S. Carter, Seconded by B. Thompson  
Carried*

**10.1.3 Draft a Formal Statement of Acknowledgement of Indigenous Ancestral and Territorial Lands**

*RESOLVED that the WRHA Board hereby approves the recommendation of the First Nations, Metis and Inuit Health (FNMIH) Committee of the Board, that WRHA establish a process to draft a statement formally acknowledging Indigenous ancestral and territorial lands on which our workplaces are situated.*

*Moved by S. Carter, Seconded by E. Bishop  
Carried*

**10.1.4 Begin WRHA Board Meetings with the Formal Statement of Acknowledgement of Indigenous Ancestral and Territorial Lands**

*RESOLVED that the WRHA Board hereby approves the recommendation of the First Nations, Metis and Inuit Health (FNMIH) Committee of the Board, that, once wording for a formal statement of acknowledgement of Indigenous ancestral and territorial lands has been approved through the process, that all WRHA meetings of the Board begin with a standard acknowledgement of Indigenous lands; including the Board meetings, Board Standing Committee meetings, and all formal meetings such as the Annual General meeting.*

*Moved by S. Carter, Seconded by E. Bishop  
Carried*

**10.1.3 Board Meeting Materials to Comply with the Accessibility for Manitobans Act**

*RESOLVED that the WRHA Board hereby approves the recommendation of the First Nations, Metis and Inuit Health Committee of the Board, that all created and prepared meeting materials for the WRHA Board of Directors and the Board Standing Committee meetings are provided in formats that comply with the Accessibility for Manitobans Act's Information and Communication Standard, once this standard is legislated. In the interim, materials should be provided in 14 point sans-serif font.*

*Moved by S. Carter, Seconded by D. Koop  
Carried*

**10.1.4 MB Renal Program (MRP) NRC Building**

Background: The Manitoba Renal Programs requires additional space for its hemodialysis program. Suitable space has been located on the third floor of the NRC IBD Building located at 435 Ellice Avenue, Winnipeg. For this purpose, a license agreement has been negotiated with the National Research Council Canada covering such use and occupation of this space.

Therefore the WRHA proposes to enter into a license agreement for those premises with the landlord National Research Council Canada for a term of 16 months expiring on March 31, 2018 with an option to extend for an additional year. This license agreement is then subject to the approval of the Minister of Health, Seniors and Active Living.

*RESOLVED that the WRHA Board hereby approves a license agreement to be entered into with the National Research Council Canada for the occupation and use by the Manitoba Renal Program of approximately 9,100 square feet of*

*space on the third floor of the NRC IBD building located at 435 Ellice Avenue, Winnipeg for a term expiring on March 31, 2018.*

*Moved by B. Thompson, Seconded by J. Biggs  
Carried*

**10.1.5 2015/16 Year End Audited Financial Statements**

Background: The Audited Financial statements have been reviewed and recommended by the Audit Committee for approval to the Board.

***RESOLVED that the WRHA Board hereby approves the attached Consolidated and Summarized Financial Statements audited by Ernst & Young LLP for the year ending March 31, 2016.***

*Moved by C. Stahlke, Seconded by B. Thomspson  
Carried*

**10.1.6 2015 Bill 57 Public Sector Compensation Disclosure Report**

Background: In accordance with the Canadian Audit Standards 700, the WRHA's draft Report on Public Sector Compensation Disclosure for 2015 is provided to the WRHA Board for its review and approval prior to obtaining the opinion from WRHA's Auditor.

***RESOLVED that the WRHA Board hereby accepts the draft Public Sector Compensation Disclosure Report for 2015 and directs that it be provided to our auditors for their review and opinion.***

*Moved by B. Thompson, Seconded by C. Stahlke  
Carried*

**10.1.7 Appointment of Auditors**

Background: The WRHA Board annually appoints its auditors.

***RESOLVED that the WRHA Board hereby approves the recommendation of the Audit Committee that Ernst & Young LLP be appointed as external auditors for the WRHA for the year ending March 31, 2017.***

*Moved by C. Stahlke, Seconded by B. Thompson  
Carried*

**10.1.8 2017/18 Regional Health Plan**

Background: As per the RHA Act of Manitoba, the WRHA is required to submit an annual Regional Health Plan to the Minister of Health.

***RESOLVED that the WRHA Board hereby approves the attached 2017/18 Regional Health Plan for submission to the Minister of Health.***

*Moved by B. Thomspson, Seconded by J. Cook  
Carried*

**10.1.9 2017/18 Regional Health Plan – MB eHealth**

Background: As per the RHA Act of Manitoba, the WRHA is required to submit an annual Regional Health Plan for MB eHealth, to the Minister of Health.

***RESOLVED that the WRHA Board hereby approves the attached 2017/18 Regional Health Plan for MB eHealth, for submission to the Minister of Health.***

***Moved by B. Thompson, Seconded by J. Biggs  
Carried***

**10.2 Regional Health Plan**

**10.2.1 Board Objectives**

Keir Johnson attended this portion of the meeting to review the Board Objectives in relation to the Regional Health Plan.

**10.2.2 2017/18 Regional Health Plan**

Shelley Hopkins attended this portion of the meeting to present the 2017/18 Regional Health Plan.

**10.2.3 2017/18 Regional Health Plan – MB eHealth**

Shelley Hopkins attended this portion of the meeting to present the 2017/18 Regional Health Plan for Manitoba eHealth.

**11. Items for Review/Discussion/Information**

**11.1 Board Meeting in Churchill, Manitoba**

It was agreed to hold the September Board meeting in Churchill. Details will be provided to the Board as plans are developed.

**11.2 Board Meeting in July 2016**

The Board meeting in July will be cancelled.

**11.3 Glossary of Acronyms and Common Terms**

As requested, the Board was provided with a list of commonly used healthcare acronyms and common terms.

**12. Updates**

**12.1 CancerCare Manitoba Board Update**

Ms. Bishop provided an update from the recent CancerCare Manitoba Board meeting.

**12.2 Churchill Update**

Ms. Flett provided a brief update on Churchill.

**13. Adjournment**

The meeting was adjourned at 11:50 a.m.

**14. Private Meeting of the Board and the President & CEO – In Camera Session**

A private meeting of the Board and President & CEO commenced.

**15. Private Meeting of the Board – In Camera Session**

A private meeting of the Board was held.