

## WRHA BOARD OF DIRECTORS MEETING MINUTES

**DATE:** Tuesday, December 20, 2016  
**TIME:** 8:00 am  
**PLACE:** WRHA Board Room - 4<sup>th</sup> Floor - 650 Main Street

**PRESENT: Board Members**

Ms. K. Dunlop, Chair	Mr. B. Klassen
Mr. D. Johannson, Vice-Chair	Ms. K. Kumedan
Maj. J. Biggs	Mr. D. Lepp
Ms. J. Byrd (left at 11:05 a.m.)	Dr. P. Mehta
Ms. V. Flett	Dr. J. Scanlan
Ms. R. Godin	Mr. G. Steeves
Mr. S. Greenfield	Ms. S. Stefanson

**Management Members**

Mr. M. Sussman	Ms. L. Lamont
Mr. R. Cloutier	Mr. G. McLennan
Mr. A. Gunson	Ms. J. Warkentin
Ms. L. Janzen	Ms. L. Dahl, Recorder

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**1. In Camera Meeting of the Board**

The Board members met In Camera from 8:00 a.m. to 8:58 a.m., at which time a break was taken while the Management Members joined the meeting.

**2. Call to Order**

The Chair called the meeting to order at 9:06 a.m.

**3. Statement of Acknowledgement of Indigenous Ancestral and Territorial Lands**

The Chair read the Statement of Acknowledgement of Indigenous Ancestral and Territorial Lands.

**4. Declaration of Conflict of Interest**

There were no conflicts of interest declared for this meeting, perceived potential or actual.

In the interest of transparency, the following Board members declared their personal connections with the Winnipeg health region that may be perceived as potential or actual conflicts of interest at some point during their term:

Ms. Dunlop is the Interim Executive Director of ARNM (Association of Registered Nurses of Manitoba) which has a relationship with the Ministry and other stakeholders including MNU. Ms. Dunlop is not renewing her contract with ARNM and her role with ARNM will end effective the end of January 2017.

Ms. Byrd's husband is a consultant with Online Business Systems, a company that Manitoba eHealth contracts with as a designated 3<sup>rd</sup> party supplier.

Ms. Kumedan is employed with Online Business Systems, but is not involved in any WRHA-related contract work. Ms. Kumedan's husband is employed in the WRHA Supply Chain portfolio, and reports directly to the Chief Financial Officer of the WRHA.

Ms. Godin is a volunteer with the Health Sciences Centre Amputee Program. Ms. Godin's husband works for AstraZeneca Canada Inc.

Mr. Klassen is a partner with KPMG which currently has 2 contracts with the WRHA: 1) GST and PST Recovery; and, 2) the Health Services and Innovation Review. Mr. Klassen is not involved in either contract.

Mr. Lepp is a caregiver for 2 family members who have ongoing patient-related involvement in the Winnipeg health region.

Mr. Greenfield's son is the Press Secretary for the Minister of Health in Ontario.

Dr. Mehta is a landlord for a building from which the WRHA rents space. Dr. Mehta will recuse himself whenever decisions are being made involving any properties in the region.

Ms. Dunlop thanked the members for their candor and advised that they will not have to declare these circumstances at each Board meeting, however, will need to do so when there are any related perceived or actual conflict of interest issues on any Board agendas or any conversations regarding same throughout any Board meetings.

**5. Regrets**

There were no regrets received for this meeting.

**6. Approval of Agenda**

The agenda was reviewed for approval.

*RESOLVED that the WRHA Board hereby approves the agenda.*

*Moved by Mr. D. Johansson, Seconded by Dr. J. Scanlan.  
Carried*

**7. Board Chair's Remarks**

On behalf of the Board, the Chair welcomed the Management Members to the meeting and expressed the Board's enthusiasm to work with the WRHA during this new and exciting time in health care.

The Board will review their governance structures and processes in the near future.

The Chair advised that her role as Chair will work closely with the President and CEO of the region to develop and plan Board meetings and to follow up from those meetings. The Chair will meet regularly with the President and CEO to ensure the Board is appropriately informed to make necessary decisions in the context of the mandate as described in the RHA Act, policies and strategic plan.

The Chair is the spokesperson for the Board and as such, will conduct business and meet with the various partners throughout the health system, on behalf of the Board.

**8. Approval of Consent Agenda**

The consent agenda was distributed for review and approval.

**8.1 For Approval or Ratification**

**8.1.1 Minutes: Board of Directors Meeting of October 25, 2016**

The minutes of the Board of Directors meeting of October 25, 2016 were distributed for approval.

**8.2 For Information**

**8.2.1 Minutes: First Nations, Metis & Inuit Health Meeting of September 26, 2016**

The minutes of the First Nations, Metis & Inuit Health Meeting of September 26, 2016 were distributed for review.

**8.2.2 Minutes: Audit Committee Meeting of June 20, 2016**

The minutes of the Audit Committee Meeting of June 20, 2016 were distributed for review.

**8.2.3 Minutes: Resources Committee Meeting of June 16, 2016**

The minutes of the Resources Committee Meeting of June 16, 2016 were distributed for review.

***RESOLVED that the WRHA Board hereby approves the Consent Agenda.***

***Moved by Mr. S. Greenfield, Seconded by Major J. Biggs  
Carried***

**9. For Approval - Summary of Board Resolutions**

**9.2.1 Lease - 400 Logan (attached)**

Background

Manitoba Housing and Renewal Corporation made it known to WRHA Leadership that they wished to make available their facility at 400 Logan Avenue for lease or sale. WRHA entered into discussion with Manitoba Housing to explore a partnership where the WRHA Mental Health Program would house individuals requiring support to live in the community. Housing for individuals with mental illness remains in short supply in Winnipeg and the costs associated with safe and affordable housing for many clients exceeds that which they have available to them for shelter from Employment and Income Assistance. The WRHA Executive Management approved the Mental Health Program to proceed with planning for this project with the intent to reallocate funds currently used for housing individuals under a specialized contract.

The lease agreement for 400 Logan is an appendix to a Master Lease Agreement with Manitoba Housing that covers 400 Logan and 185 Carriage Road.

***RESOLVED THAT, subject to the approval of the Minister of Health, Seniors and Active Living, the WRHA Board hereby approves entering into a Master Lease Agreement to cover all leasing arrangements that may be entered between The Manitoba Housing and Renewal Corporation, as landlord, and the WRHA, as tenant, from time to time.***

***RESOLVED FURTHER THAT***, subject to the approval of the Minister of Health, Seniors and Active Living, the WRHA Board hereby approves leasing pursuant to the Master Lease Agreement approximately 23,561 square feet of office space and residential units in the building located at 400 Logan Avenue, Winnipeg for a term of 5 years commencing June 1, 2017.

***RESOLVED FURTHER THAT***, any two of: the Chair, Treasurer, Chief Executive Officer, Chief Operating Officer and Chief Financial Officer of the WRHA are authorized:

- (a) to approve the terms and conditions of the Master Lease Agreement and of any related documents required for the leasing of space at 400 Logan Avenue,*
- (b) to execute such Master Lease Agreement and related documents on behalf of the WRHA, their execution thereof being evidence of their approval, and*
- (c) to cause the Master Lease Agreement and the related documents to be submitted to the Minister of Health, Seniors and Active Living for approval.*

***Moved by Maj. J. Biggs, Seconded by Ms. V. Flett  
Carried***

At the request of the Board, a presentation on leasing arrangements/ capital planning will be provided at a future meeting. Mr. Cloutier will determine the ratio of office to residential use in the 400 Logan building.

At the request of the Board, a timetable of upcoming initiatives, leases, plan roll outs, issues that are being worked on, etc., will be developed for the Board's information.

## **9.2.2 WRHA Accessibility Plan 2016-2018 (attached)**

### **Background**

Under the Accessibility for Manitobans Act (AMA), all public sector organizations are required to develop and publish a plan to identify, prevent and remove barriers to accessibility. The plan will cover accessibility issues under each standard as it comes into effect, eventually covering all five standards (Customer Service,

Employment, Information and Communications, Transportation, and the Built Environment). The WRHA is scheduled to submit its first plan consistent with the AMA December 2016 deadline. The plan will be updated every second year.

***RESOLVED THAT, the WRHA Board hereby approves the WRHA Accessibility Plan for 2016-2018, as attached hereto.***

***Moved by Ms. J. Byrd, Seconded by Mr. S. Greenfield  
Carried***

As requested, Mr. Cloutier will develop a dashboard to measure, evaluate and update the Board on the progress of the Accessibility Plan.

A break was taken at 9:55 a.m. and the meeting reconvened at 10:12 a.m.

**10. In Camera Session**

The meeting was adjourned to the In-Camera Session at 10:12 a.m. and reconvened to the Open Session at 11:55 a.m.

**11. Flow (Lori Lamont)**

Ms. Lamont distributed a copy of the “Flow Strategy” document. In the interest of time, discussion was deferred to the next meeting.

**12. For Information: Report on Regional Activities**

A copy of the above-noted report was provided for information.

**13. Adjournment**

The meeting was adjourned at 12:00 p.m.

**14. Private Meeting of the Board and the President & CEO - In Camera Session**

A private meeting of the Board and the President & CEO commenced.