

WRHA BOARD OF DIRECTORS MEETING MINUTES

Approved

DATE: Tuesday, September 26, 2017
TIME: 8:00 am
PLACE: St. Boniface Hospital Research Centre - I.H. Asper Institute
Room CR0566 - 5th Floor - 351 Tachè Avenue

PRESENT: Board Members

Karen Dunlop, Chair	Kiran Kumedan
Jan Byrd	Donald Lepp
Dawn Daudrich	Bryce Matlashewski
Victor Giesbrecht	Dr. Judith Scanlan
Raquel Godin	Gord Steeves (arrived 8:18 am)
Major Catherine Harris	Shannon Stefanson
Derek Johannson	Dr. Alaa Awadalla (ex-officio) (arrived at 8:30 am)

Management Members

Réal Cloutier	Leah Janzen
Ingrid Botting	Shelley Hopkins (for G. McLennan)
Elisabeth Olson (for D. Ryall)	Lorri Dahl, Recorder
Lori Lamont	

REGRETS: Bill Baines
Stuart Greenfield

GUESTS: Karlee Blatz

1. Call to Order

The Chair called the meeting to order at 8:07 a.m. and expressed the Board's gratitude to St. Boniface Hospital for allowing the Board to utilize space at the I.H. Asper Institute for today's meeting.

2. Statement of Acknowledgement of Indigenous Ancestral and Territorial Lands

Raquel Godin read the Statement of Acknowledgement of Indigenous Ancestral and Territorial Lands.

3. Declaration of Conflict of Interest

There were no conflicts of interest declared, potential or perceived with respect to the discussions anticipated at this Board meeting.

4. Approval of Agenda

A revised agenda was distributed to the Board on September 25th. Given the media event occurring at 12:00 noon today, and in the interest of time, the following agenda items were deferred:

- 6.1.1 “Board Policy: Minutes of the Meetings of the Board”
- 9.3 “MRI - No Shows - Initiatives”

MOVED by Judith Scanlan, SECONDED by Kiran Kumedan that the WRHA Board hereby accept the revised agenda, as amended.

Motion Carried by Consensus

5. Board Chair’s Remarks

In addition to the Board Chair’s report provided with the agenda package, the Chair provided the following remarks:

- The Chair expressed her gratitude to the Directors for responding to the email regarding the resolution on the sublease of 3250 Portage Avenue. From time to time, the Directors may be asked to respond to issues via email should a deadline fall between Board meetings.
- The WRHA AGM will be held on October 27th. The Board will be advised later today on the time of the AGM.
- The November 28th Board meeting needs to be rescheduled, perhaps to November 29th. Lorri Dahl will poll the Board to determine if this date works for at least the majority of members.
- The Board meeting dates are being set for 2018. The Governance and Nominating Committee is recommending the time of the meetings be extended to 1:00 p.m. to allow for sufficient time to complete the agenda. Lorri Dahl will poll the members to determine what time frame works best for the majority.
- An evaluation tool on the Orientation held last week was distributed to the Board members today for their completion.
- The media event scheduled for today begins at noon and all Directors are welcome to attend. Dr. David Peachey will be participating in the event. Lorri Dahl will send the new Board members the link to the “Peachey Report”.

6. For Approval

6.1 List of Resolutions

6.1.1 Board Policy: Minutes of the Meetings of the Board

This item was deferred to the next Board meeting.

6.1.2 Board Policy: Board Remuneration and Reimbursement

This item was deferred to the next Board meeting.

6.1.3 Board Committee Membership

RESOLVED that the WRHA Board hereby approves the appointments of Dr. Judith Scanlan and Major Catherine Harris to the Quality, Patient Safety and Innovation Committee of the Board, as recommended by the Governance and Nominating Committee of the Board at their meeting of September 15, 2017.

*MOVED by Jan Byrd and SECONDED by Kiran Kumedan
Counted Vote: All in Favour
Motion Carried Unanimously*

The following two Resolutions were added at this time:

RESOLVED that the WRHA Board hereby approves the appointment of Victor Giesbrecht to the Audit Committee of the Board, as recommended by the Governance and Nominating Committee of the Board at their meeting of September 15, 2017.

*MOVED by Derek Johannson and SECONDED by Donald Lepp
Counted Vote: All in Favour
Motion Carried Unanimously*

RESOLVED that the WRHA Board hereby approves the appointments of Bryce Matlashewski and Bill Baines to the Resource Committee of the Board, as recommended by the Governance and Nominating Committee of the Board at their meeting of September 15, 2017.

*MOVED by Derek Johannson and SECONDED by Victor Giesbrecht
Counted Vote: All in Favour
Motion Carried Unanimously*

The Chair welcomed the new members to the various Board Committees.

6.2 Minutes: Board of Directors Meeting of August 22, 2017

A correction to the minutes of the August 22, 2017 Board of Directors meeting was noted. The minutes will be amended accordingly.

MOVED by Major Catherine Harris and SECONDED by Donald Lepp that the WRHA Board hereby accept the Board of Directors Minutes of August 22, 2017, as amended.

*Counted Vote: All in Favour
Motion Carried Unanimously*

7. In Camera Session

The meeting moved from the Open Session to the In Camera Session at 8:26 a.m., and reconvened to the Open Session at 10:19 a.m.

8. For information

8.1 Non-Clinical Sustainability Plan Update

An update on the plan was provided during the In Camera Session of the meeting. To date, an overall spend reduction of \$37 M has occurred in the bottom line, and \$20 M of that is related to manage-to-budget items. A summary report on the Non-Clinical Sustainability Plan will be provided in the Open Session of the meeting for the next Board meeting.

8.2 Clinical Sustainability Plan Update

An update on the plan was provided in the In Camera Session of the meeting. A summary report on the Clinical Sustainability Plan will be provided in the Open Session of the meeting for the next Board meeting.

8.3 Clinical Consolidation - Preparedness for Phase 1

A copy of the above-noted briefing note was distributed with the agenda for review and information. Risk issues will be provided in the next report. The region is working through simulation exercises and has implemented its Incident Command System (ICS) on a daily basis. The ICS will monitor and manage any issues that arise in an expedited manner during the implementation stage and beyond. Meetings are held at 8:00 every morning, then again at 10:00 a.m. to ensure that any problems are escalated quickly and resolved.

The ICS is operational 7 days a week. Quality and Patient Safety has developed a 5 question comment card for use in the ERs where public angst is most anticipated. The ICS will review those questions daily and respond to the public proactively. The ICS is also reviewing transfers between facilities, admission and readmissions, ICU admissions, daily safety incidents, and patient flow.

It was noted that in addition to the Clinical Consolidation changes, the region is moving into the flu season which can occur anytime now until the middle of January. The region has been planning for this and is well prepared for any challenges that may arise from this year's flu season, including the ability to utilize flex space within the existing bed map if needed.

Based on the reports provided to the Board, the Board unanimously supported the region's plan to go live with the Clinical Consolidation changes for Phase 1 on October 3, 2017.

At the next Board meeting, the Board will be provided with a report from the Incident Command group that will include the nature of the issues that are being reviewed, how they are being managed, and context of risk.

8.4 Performance Dashboard - Quarterly Report and Dashboard Summary

A copy of the above-noted report and summary were distributed with the agenda for review and information. Flow improvement changes have been very positive. Although there has been an overall increase in ED visits in lower categories, there has also been improvement in patient flow in and out of EDs at the same time.

9. Break

A break was taken in the meeting at 10:50 a.m. and reconvened at 11:00 a.m.

10. Committees of the Board

10.1 Executive Committee of the Board

A copy of the Executive Committee Chair's report was provided with the agenda for review and information.

10.2 Governance and Nominating Committee (GNC) of the Board

A copy of the GNC Chair's report was provided with the agenda for review and information. The Board Retreat will proceed in the fall and Lorri Dahl will poll the Directors for an amenable date and time.

Best practice indicates that Boards should have intentional opportunities for relationship building between directors. Such an opportunity will be reviewed by the Governance and Nominating Committee and details will be brought back to the Board for consideration.

It was noted that the current Board LHIG Liaison model was not an effective model. As such, Board members will no longer attend LHIG meetings and instead, the Board Chair will continue to attend the meetings and represent the Board as a Whole. Therefore effective immediately, and upon consensus of the Board, the Board Liaison model was suspended.

10.3 Quality, Patient Safety and Innovation (QPSI) Committee of the Board

A copy of the QPSI Committee Chair's report was provided with the agenda for review and information. The Committee Chair indicated that in response to the Board's request for indicators to measure, Dr. Bruce Roe has provided said information. The QPSI Committee will utilize these indicators to closely monitor patient harm and patient safety and will bring that work back to the Board for review.

10.3.1 Performance Dashboard & Evaluation Framework

A copy of the above-noted dashboard and framework was distributed with the agenda for review and information.

10.4 First Nations, Metis and Inuit Health (FNMIH) Committee of the Board

A copy of the FNMIH Committee Chair's report was provided with the agenda for review and information.

10.5 Audit Committee of the Board

A copy of the Audit Committee Chair's report was provided with the agenda for review and information.

10.6 Resources Committee of the Board

A copy of the Resources Committee Chair's report was provided with the agenda for review and information.

11. Adjournment

The meeting was adjourned at 11:40 a.m.

12. Private Meeting of the Board and the Interim President & CEO - In Camera Session

A private meeting of the Board and the Interim President & CEO commenced.

13. Private Meeting of the Board - In Camera Session

A private meeting of the Board was held.