

WRHA BOARD OF DIRECTORS MEETING MINUTES

Approved

DATE: Tuesday, March 20, 2018
TIME: 7:30 am
PLACE: WRHA Board Room - 4th Floor - 650 Main Street

PRESENT: Board Members

Karen Dunlop, Chair	Major Catherine Harris
Bill Baines (via conf call)	Derek Johannson (arrived 7:38)
Jan Byrd (via conf call)	Donald Lepp
Dawn Daudrich (via conf call, left at 9:50 am)	Bryce Matlashewski
Victor Giesbrecht	Dr. Judith Scanlan
Raquel Godin (via conf call)	Shannon Stefanson
Stuart Greenfield	Gord Steeves

Management Members

Réal Cloutier	Shelley Hopkins
Ingrid Botting	Leah Janzen
Lori Lamont	Krista Williams
Dr. Bruce Roe	Lorri Dahl, Recorder

REGRETS: Kiran Kumedan
Dr. Alaa Awadalla

1. Call to Order

The Chair called the meeting to order at 7:32 a.m.

2. Statement of Acknowledgement of Indigenous Ancestral and Territorial Lands

The Chair read the Statement of Acknowledgement of Indigenous Ancestral and Territorial Lands.

3. Declaration of Conflict of Interest

There were no conflicts of interest declared, potential or perceived with respect to the discussions anticipated at this Board meeting.

4. Approval of Agenda

MOVED by Donald Lepp, SECONDED by Derek Johannson, that the WRHA Board hereby accepts the agenda as circulated.

Motion CARRIED Unanimously

5. Board Chair's Remarks

The Chair provided the following remarks:

- The Chair introduced Krista Williams, WRHA Chief Health Operations Officer, Acute Care Programs, Hospitals, and Transition Support. Krista will attend Board meetings on a go forward basis.
- The MHSAL Agencies, Boards and Commissions (ABC) has confirmed that Board members who have reached the end of their Term can remain on the Board past their term until a new Board member has been appointed in their place. As such, Stuart Greenfield's term comes to an end on March 31, 2018 however Stuart has agreed to remain on the Board past his term date until a new Board member has been appointed.
- The Minister has scheduled an education day for all RHA Boards on April 13, 2018. This event follows the April 12th WRHA Board Retreat.
- The RFP for the Search Consultant has been posted until March 29, 2018, after which, the Search Committee will meet to review the RFPs.

6. Reporting

6.1 Performance Dashboards Summary

A copy of the Performance Dashboard Summary was distributed with the agenda for review and information. Management noted that last month's readmission rate was incorrectly reported at 40% due to a data error, however, the actual range is 8%. Questions were asked about how patient flow is being managed at the sites - both in-patient and in the emergency departments. The Board also asked "what are the leading indicators," "how do we anticipate, as it seems that we are always looking back". More specific questions were asked about unintended consequences of consolidation, and what are the drivers of constant care and overtime, and requests for the integration of leading indicators into the dashboard. The Board asked for more time to be spent at future meetings discussing these system issues.

6.2 Budget 17/18 & Sustainability Update

A copy of the above-noted report was distributed with the agenda for review and information.

6.3 2018/19 Budget

The 2018/19 Budget is under development and planning assumptions are under review in anticipation of receipt of the funding letter from the province. The 2018/19 Budget will be received by the Board for approval at their April meeting.

7. In Camera

The meeting moved from the Open Session to the In Camera Session at 8:16 a.m.

The Open Session reconvened at 10:40 am, at which time a break was taken. The meeting reconvened in the Open Session at 11:00 a.m.

8. Approval

8.1 Financial Commitments Authorization Policy

RESOLVED that the WRHA Board hereby repeals the below resolution passed on June 23, 2015:

FURTHER RESOLVED where the WRHA President and Chief Executive Officer is absent the WRHA President and Chief Executive Officer's responsibilities and signing authorities shall be delegated during the absence on an interim basis in the following priority:

1. to the WRHA Vice President and Chief Operating Officer;
2. should the WRHA Vice President and Chief Operating Officer be absent or unable to assume the delegation, then to the WRHA Vice President and Chief Financial Officer;
3. should the WRHA Vice President and Chief Financial Officer be absent or unable to assume the delegation, then to the WRHA Senior Vice President and Chief Medical Officer;
4. should the WRHA Senior Vice President and Chief Medical Officer be absent or unable to assume the delegation, then the to an available WRHA Vice President.

FURTHER RESOLVED where the WRHA President and Chief Executive Officer is unexpectedly absent the WRHA President and Chief Executive Officer's responsibilities and signing authorities shall be delegated during the absence on an interim basis in the following priority:

1. to the WRHA Chief Operating Officer;
2. should the WRHA Chief Operating Officer be absent or unable to assume the delegation, then to the WRHA Chief Financial Officer;

3. should the WRHA Chief Financial Officer be absent or unable to assume the delegation, then to the WRHA Vice President and Chief Medical Officer;
4. should the WRHA Vice President and Chief Medical Officer be absent or unable to assume the delegation, then to an available WRHA Executive member.

RESOLVED FURTHER that the WRHA Board hereby approves the amended Financial Commitments Authorization policy (10.00.050) and delegations as attached.

RESOLVED FURTHER that the WRHA Board hereby approves and ratifies all actions taken, cheques and contracts signed by Bruce Roe (WRHA Vice President and Chief Medical Officer), Shelley Hopkins (WRHA Chief Financial Officer), Krista Williams (WRHA Chief Health Operations Officer), Gina Trinidad (WRHA Chief Health Operations Officer), and Dave Leschasin in their respective roles since the effective dates of their appointments to their respective roles.

MOVED by Stuart Greenfield and ***SECONDED*** by Shannon Stefanson.

With regard to Item #3.3.8 in the Policy, it was agreed that the Board cannot be compelled to approve any commitment, should the President and CEO be required to sign a lease commitment prior to obtaining Board approval.

Motion CARRIED Unanimously

8.2 102-1001 Corydon Avenue

RESOLVED that the WRHA Board hereby approves a sublease to 7533587 Manitoba Ltd. for the clinic space at 102-1001 Corydon Avenue from June 1, 2018, to June 30, 2022, for the purpose of medical services, and subject to ministerial approval.

MOVED by Derek Johannson and ***SECONDED*** by Shannon Stefanson.

Motion CARRIED Unanimously

8.3 Minutes: WRHA Board Meeting - February 20, 2018

MOVED by Judith Scanlan and ***SECONDED*** by Derek Johannson that the WRHA Board hereby accepts the Board of Directors Minutes of February 20, 2018, as distributed with the agenda.

Motion CARRIED Unanimously

9. Board Education: Quality & Patient Safety

A copy of the above-noted briefing note was distributed with the agenda. The Board was provided with pre-reading on patient safety and quality in preparation for discussion at this meeting. This Board Education session was organized to prepare for the Board Retreat on April 12, 2018, where there will be focused discussion on quality and patient safety and governance.

10. Committees of the Board

10.1 Executive /Governance and Nominating Committee of the Board

A copy of the above-noted report was provided with the revised agenda for information.

10.2 First Nations, Metis and Inuit Health Committee of the Board

A copy of the above-noted report was provided with the agenda for information.

10.3 Quality, Patient Safety and Innovation (QPSI) Committee of the Board

A copy of the above-noted report was provided with the agenda for information.

11. Adjournment

The meeting was adjourned at 11:55 p.m.

12. Private Meeting of the Board and the Interim President & CEO - In Camera Session

A private meeting of the Board and the Interim President & CEO commenced.

13. Private Meeting of the Board - In Camera Session

A private meeting of the Board was held.