

WRHA BOARD OF DIRECTORS MEETING MINUTES

Approved

DATE: Tuesday, August 28, 2018
TIME: 7:30 am
PLACE: 4th Floor Board Room - 650 Main Street

PRESENT: **Board Members**

Karen Dunlop, Chair	Kiran Kumedan
Bill Baines	Donald Lepp
Jan Byrd	Dr. Judith Scanlan
Dawn Daudrich	Gord Steeves
Major Catherine Harris	Shannon Stefanson
Victor Giesbrecht	Dr. Alaa Awadalla, ex officio (arrived 7:45 am)
Derek Johannson	

Management Members

Réal Cloutier	Bronwyn Penner-Holigroski
Ingrid Botting	Dr. Bruce Roe
Dave Leschasin	Krista Williams
Terry Pratt (for Shelley Hopkins)	Lorri Dahl, Recorder

REGRETS: Bryce Matlashewski

1. Call to Order

The Chair called the meeting to order at 7:32 a.m.

2. Statement of Acknowledgement of Indigenous Ancestral and Territorial Lands

Kiran Kumedan read the Statement of Acknowledgement of Indigenous Ancestral and Territorial Lands.

3. Declaration of Conflict of Interest

There were no conflicts of interest declared, potential or perceived with respect to the discussions anticipated at this Board meeting.

4. Approval of Agenda

An item was added to the In Camera Agenda. The agenda was then approved as amended.

MOVED by Bill Baines, SECONDED by Catherine Harris, that the WRHA Board hereby accepts the agenda as distributed.

Motion CARRIED

5. Board Chair's Remarks

- The LHIG survey will be provided electronically to the Board for completion. The Governance and Nominating Committee will review the Board representation at LHIG meetings.
- The October 30, 2018, Board meeting will be held at St. Boniface Hospital, followed by the WRHA Annual General Meeting.
- The plan to implement Diligent is now ready to roll out to the Board. It is anticipated that the September Board agenda will be provided through Diligent. Until the Board is comfortable in using Diligent, the Board agenda package will continue to also be provided in its usual format.
- A number of meetings were held with various stakeholders (hospitals, personal care homes and community health agencies) to provide an update on the transformation plan.
- The Chair sent a letter to Minister Goertzen thanking him for his valued work and support for the Board while he was Minister of Health. The Chair also sent a letter to Minister Friesen welcoming him to his new department.
- The Chair thanked the Board members who complete the Board evaluation survey following the Board meetings. It was noted 12 members completed the survey in May, but there was a considerable decrease in participation for the June survey. The Chair reminded the Board of the importance of providing this feedback.
- The Vice Chair advised that the Resources Committee report provided with today's Board package will require a correction to point #5 and therefore the Board was asked to disregard that point.

6. In Camera

The meeting moved from the Open Session to the In Camera Session at 7:45 am.

The In Camera Session moved to the Open Session at 8:30 am, at which time a break in the meeting was taken. The Open Session reconvened at 8:45 a.m.

7. Reporting and Discussion by Priority Area

7.1 Quality and Patient Safety

7.1 a. Quality, Patient Safety Work Plan & Action Update (Bruce Roe)

A copy of the above-noted report was provided with the agenda for review. The Board asked about the timeline for the quality plan for their review, and to integrate into the Board Calendar.

Information was provided on the current high volumes in NICU and how that is being managed across the region and across other provinces. Meetings will be held to determine projections and long term strategies. The Board asked if any harm was experienced due to these pressures. The Board asked questions about the impact on the budget due to the overtime and transportation costs. The Board congratulated the teams and all staff who worked tirelessly to ensure the situation was managed well and safely for all concerned.

7.1 b. CI Report and Analysis (Bruce Roe)

A copy of the above-noted report was provided with the agenda for review. The Board will be provided with a quarterly report on critical incidents (CIs) and will be provided briefings in between the quarterly reports should the need arise. This reporting process and analysis will be reviewed by QPSI on a regular basis.

The Board asked about the current culture of staff reporting and how the region is ensuring staff feel safe in reporting CIs. There was discussion with Management about the patient safety culture survey and how this relates to the staff engagement survey. The Board asked if the region is trending the incidents over time to ensure themes are noted and action is being taken. Management responded that there are other measures that are being monitored in addition to CIs to ensure patient safety. The Board asked if there is a process by which family/patients are involved in reporting CIs. It was suggested that the reports to the Board be reframed around bigger impact items that the Board needs to monitor or support.

7.1 c. Hips, Knees, Cataracts and MRIs (Krista Williams, Terry Pratt)

A copy of the above-noted report was provided with the agenda for review. The Board asked whether the wait lists were due to capacity, funding or resources, as well as questions about data on the number of people who leave the province to have procedures for quicker access. The Board asked for information

on the way in which wait times are calculated. Questions were also asked about the issue of over-ordering tests that may not be necessary.

7.2 Phase II and Flow Improvements

7.2 a. Flow and Improvement Strategy (Krista Williams)

A copy of the above-noted report was provided with the agenda for review. The Board asked if the region is doing all it can to ensure it is achieving the Canadian average on length of stay in emergency departments, and what are the issues that are preventing the achievement of that. The Board requested a list of those items that the region can achieve quickly that will have a positive impact on LOS.

7.2 b. Dashboard (Krista Williams, Terry Pratt)

A copy of the above-noted report was provided with the agenda for review. The Board asked how the region is addressing those sites that are underperforming in flow and LOS improvement.

A break in the meeting was taken in the meeting at 10:20 a.m. and reconvened at 10:30 a.m.

7.2 c. HOHS Update (Krista Williams)

A copy of the above-noted report was provided with the agenda for review. The Board asked if the region will be ready for the changes that will be starting in June next year and was told the plan is on track to enable the changes.

8. For Approval

8.1 List of Resolutions

A copy of the resolutions was distributed with the agenda for reference.

8.2 Leases (Terry Pratt)

8.2 a. Lease: Huntington Society - Deer Lodge Centre (2109 Portage Ave)

RESOLVED that the Resources Committee of the Board hereby recommends that the WRHA Board approves a new 5 year lease with the Huntington Society of Canada for 108.34 square feet of space within Deer Lodge Centre Movement Disorders Clinic for a period of September 1, 2016, to August 31, 2021, subject to Ministerial approval.

***MOVED by Derek Johannson, SECONDED by Judith Scanlan.
Motion CARRIED***

8.2 b. Lease - Adolescent Clinic Leased Premises - 200 Goulet

RESOLVED that the Resources Committee of the Board hereby recommends that the WRHA Board hereby approves an increase in the Base Rent rate for the exercised 5 year lease renewal option on the existing Adolescent Clinic lease at 200 Goulet Street as follows: \$12.00 psf retroactive to February 1, 2017 to January 31, 2022, and \$12.00 psf from September 1, 2018 to January 31, 2022.

MOVED by Derek Johannson, SECONDED by Victor Giesbrecht.

It was noted that the details in the Motion were incorrectly denoted. Therefore, Victor Giesbrecht moved to amend the above-noted motion to ensure the details are correct as follows:

RESOLVED that the Resources Committee of the Board hereby recommends that the WRHA Board hereby approves an increase in the Base Rent rate for the exercised 5 year lease renewal option on the existing Adolescent Clinic lease at 200 Goulet Street as follows: \$11.00 psf retroactive to February 1, 2017 to August 31, 2018 and \$12.00 psf from September 1, 2018 to January 31, 2022.

***MOVED by Victor Giesbrecht, SECONDED by Judith Scanlan.
Motion is amended
All those in favour of amended motion CARRIED.***

8.3 Contract Authorizations (Terry Pratt)

8.3a. Contract - Bayshore Home Health

RESOLVED that the Resources Committee of the Board hereby recommends that the WRHA Board approves the award of a contract to Bayshore Home Health as the primary agency to provide back up Health Care Aide, Home Support Workers and Nursing Personnel services for the WRHA Home Care Program.

***MOVED by Donald Lepp, SECONDED by Gord Steeves.
Motion CARRIED***

8.3 b. Contract - Contracting Authorizations - Property & Equipment Breakdown Insurance

RESOLVED that the Resources Committee of the Board hereby recommends that the WRHA Board approves a contract authorization with Marsh Canada Limited for Property and Equipment Breakdown Insurance, for a 2 year period with 3 option years, commencing July 1, 2018. The annual contract value is \$2,723,474.88 with a cumulative value of \$5,446,949.76 for a two year term.

*MOVED by Judith Scanlan, SECONDED by Donald Lepp.
Motion CARRIED*

8.4 LHIG Memberships 2018/2019

RESOLVED that the WRHA Board hereby approves the proposed membership for the Local Health Involvement Groups for 2018/19 as per the list of proposed members, attached hereto.

*MOVED by Bill Baines, SECONDED by Kiran Kumedan.
Motion CARRIED*

The Board questioned if it is appropriate for WRHA staff to participate on the LHIGs, and if staff are participating, do they need to disclose where they work. Management commented that it is not inappropriate for people working for the WRHA to participate but they should, and do, self-identify that they are WRHA employees. These individuals would be very few in number.

8.5 Board Stipend - Remuneration and Reimbursement Policy:

RESOLVED that the language in the WRHA Board Remuneration and Reimbursement Policy be amended such that Board members stipends be calculated by fiscal year as opposed to calendar year, beginning in 2018/19.

This item was deferred as another change to the policy was noted regarding the compensation for external audit committee members for participation in Audit Committee.

9. **Consent Agenda**

9.1 Minutes: WRHA Board Meeting - June 26, 2018

A copy of the above-noted minutes was distributed with the agenda.

- 9.2 Governance and Nominating Committee of the Board
A copy of the above-noted report was distributed with the agenda.
- 9.3 First Nations, Metis and Inuit Health Committee of the Board
A copy of the above-noted report was distributed with the agenda.
- 9.4 Resources Committee of the Board
A copy of the above-noted report was distributed with the agenda.
- 9.5 Audit Committee of the Board
A copy of the above-noted report was distributed with the agenda.
- 9.6 CEO Search Committee of the Board
A copy of the above-noted report was distributed with the agenda.

MOVED by Jan Byrd, SECONDED by Donald Lepp.

Motion CARRIED

The Board evaluation survey will include questions on the Consent Agenda.

10. Adjournment

The meeting was adjourned at 11:15 am.

11. Private Meeting of the Board and the Interim President & CEO - In Camera Session

A private meeting of the Board and the Interim President & CEO was held.

12. Private Meeting of the Board - In Camera Session

A private meeting of the Board was held.