

WRHA BOARD OF DIRECTORS MEETING MINUTES

DATE: Tuesday, September 25, 2018
TIME: 7:30 am
PLACE: 4th Floor Board Room - 650 Main Street

PRESENT: **Board Members**
Karen Dunlop, Chair
Jan Byrd (via phone 7:30-10:10,
arrived 10:40 am)
Major Catherine Harris
Victor Giesbrecht
Vera Houle
Kiran Kumedan
Bryce Matlashewski
Wayne McWhirter
Jennifer Moncrieff
Dr. Judith Scanlan
Gord Steeves
Shannon Stefanson (arrived at 9:05)
Dr. Alaa Awadalla, ex officio

Management Members

Lori Lamont
Ingrid Botting
Shelley Hopkins
Dr. Bruce Roe
Scott Sime
Krista Williams
Gary Williment
Lorri Dahl, Recorder

REGRETS: Bill Baines
Dawn Daudrich
Donald Lepp

GUESTS: Ricardo Almosnino
Kerstin Jordan
Dan Ryall

1. Call to Order

The Chair called the meeting to order at 7:37 a.m. New Board members and new members of the Executive team were welcomed and introductions were made around the table.

2. Statement of Acknowledgement of Indigenous Ancestral and Territorial Lands

The Chair read the Statement of Acknowledgement of Indigenous Ancestral and Territorial Lands.

3. Declaration of Conflict of Interest

There were no conflicts of interest declared, potential or perceived, with respect to the discussions anticipated at this Board meeting.

4. Approval of Agenda

The agenda was approved as distributed.

MOVED by Bryce Matlashewski, SECONDED by Judith Scanlan, that the WRHA Board hereby accepts the agenda as distributed.

Motion CARRIED

5. Board Chair's Remarks

The Chair welcomed the new Board and Executive team members to their first meeting. With regard to the Board Effectiveness Survey, the Chair reiterated the importance for all Board members to complete the survey after each meeting. The next Board meeting will be held at St. Boniface Hospital, followed by the WRHA Annual General Meeting. The Chair and Acting Chief Operating Officer met with the St. Boniface Hospital Board recently, and as a key partner in the WRHA, the meeting focused on the role of St. Boniface Hospital in the WRHA and in the health system transformation. The Catholic Health Corporation has requested a similar meeting and the Chair is pleased to meet with them and other stakeholders in the spirit of fostering positive relationships.

6. In Camera

The meeting moved from the Open Session to the In Camera Session at 7:50 am. The Open Session reconvened at 8:47 a.m. at which time a break in the meeting was taken. The meeting resumed at 9:00 a.m.

7. Reporting and Discussion by Priority Area

7.1 Quality and Patient Safety

7.1.1 Quality, Patient Safety and Risk (Bruce Roe)

7.1.1.1 HSMR Indicator Briefing Note (Bruce Roe, Kerstin Jordan)

Kerstin Jordan attended this portion of the meeting. A copy of the above-noted report was provided with the agenda for review, and for Board Education. There was time for the Board to ask questions and get further understanding of the HSMR indicator.

7.1.1.2 HSMR Infographic (Bruce Roe, Kerstin Jordan)

A copy of the above-noted graphic was provided with the agenda for review.

The Board inquired about what is driving the improvements in the results. Management noted that this is a complex composite indicator and there would need to be a deeper dive into the drivers to understand the change. It was also noted that there has been significant improvement in coding procedures across the sites which affects the integrity of the data.

The Board asked for clarification and received answers on what criteria is used in determining an expected death and how the region reports this indicator to CIHI.

The CPSI (Canadian Patient Safety Institute) has accepted two quality teams from the region to participate in their demonstration project using the Measuring and Monitoring Safety Framework (MMSF) in different care settings across Canada. This will provide the teams with an opportunity to take a deeper dive on safety, use of the model and quality of care. The Board extended their congratulations to the teams and asked to be kept apprised on their progress.

7.3 Patient Flow and Improvement Strategy (Krista Williams)

A copy of the above-noted report was provided with the agenda for review. A review of the trends and improvement work through focused engagement between the region and the site Executive was highlighted. The Board requested information on the number of blocked spaces (over 12 or more hours - Access Block) in the EDs. The Board will continue to monitor the ED wait times.

7.3.1 Performance Dashboard Summary - Patient Flow

A copy of the above-noted report was provided with the agenda for review.

7.4 Healing our Health System Update (Lori Lamont)

A copy of the above-noted report was provided with the agenda for review. The Board asked if the region was prepared to safely and successfully launch the changes associated with Phase II. Management expressed their assurances that through extensive planning and significant progress made in preparation for next year's changes, the region will be ready for Phase II of the implementation process.

The communication rollout for Phase II will be launched in a similar way as Phase I: an infographic will be provided to public detailing when

changes will occur and where to go for right care. An internal communication process will be launched at the same time as the public rollout.

7.5 Budget and Sustainability (Shelley Hopkins)

The region is reviewing its current financial position in relation to the funding letter received from Government. WRHA Executive are continuing their monthly meetings with site executive leadership to review and monitor site budgets.

7.6 Monthly Performance Dashboard (Shelley Hopkins)

A copy of the above-noted report was provided with the agenda for review. The Board members asked questions about the projections and strategies being adopted to achieve the mandate to balance.

8. For Approval

8.1 List of Resolutions

A copy of the resolutions was distributed with the agenda for reference.

8.2 Chair, Audit Committee of the Board

***RESOLVED** that the WRHA Board hereby approves the appointment of Victor Giesbrecht as the Chair of the Audit Committee of the Board.*

***MOVED** by Kiran Kumedan, **SECONDED** by Bryce Matlashewski.*

Motion CARRIED

8.3 Annual Review & Approval

8.3.1 Board Committee Calendar 2018-19 & Board Work Plan 2018-19

***RESOLVED** that the WRHA Board hereby approves the WRHA Board Calendar for 2018-19 and the Board Work Plan 2018-19, as recommended by the Governance and Nominating Committee and attached hereto.*

***MOVED** by Catherine Harris, **SECONDED** by Judith Scanlan.*

Motion CARRIED

8.3.2 QPSI Work Plan 2018-19

***RESOLVED** that the WRHA Board hereby approves the Quality, Patient Safety and Innovation Committee Work Plan for 2018-19 as attached hereto.*

***MOVED** by Kiran Kumeda, **SECONDED** by Shannon Stefanson.*

Motion CARRIED

8.3.3 **Audit Committee Work Plan 2018-19**

As there is a new Chair of the Audit Committee of the Board, approval of the Audit Work Plan 2018-19 was deferred until it is reviewed by the Audit Committee of the Board with the new Chair in place.

8.3.4 **Resources Committee Work Plan 2018-19**

As there will be a new Chair of the Resources Committee of the Board, approval of the Resources Committee Work Plan 2018-19 was deferred until it is reviewed by the Resources Committee of the Board with the new Chair in place.

8.3.5 **FNMIH Work Plan 2018-19**

RESOLVED that the WRHA Board hereby approves the First Nations, Metis and Inuit Health Committee Work Plan for 2018-19 as attached hereto.

*MOVED by Judith Scanlan, SECONDED by Catherine Harris.
Motion CARRIED*

8.3.6 **Governance and Nominating Work Plan 2018-19**

RESOLVED that the WRHA Board hereby approves the Governance and Nominating Work Plan for 2018-19 as attached hereto.

*MOVED by Judith Scanlan, SECONDED by Victor Giesbrecht.
Motion CARRIED*

8.4 **Board Remuneration & Reimbursement Policy**

RESOLVED that the WRHA Board approve a change to the Board Reimbursement and Remuneration Policy (10.000.100) to add section 3.14 which reflects the payment to external Audit Committee members.

MOVED by Vera Houle, SECONDED by Gord Steeves.

Speaking against the motion, the Board recommended that further review of the policy be conducted regarding whether or not the number of meetings held per year be set at 4 or 3. As well, the Board asked that the stipend amount received for each meeting be reviewed as well.

Motion DEFEATED

8.5 WRHA Annual Report 2017-18

The WRHA Annual Report 2017-18 was distributed with the agenda for review and approval. Several amendments were noted in the Annual Report.

RESOLVED that the WRHA Board of Directors hereby approves the 2017/18 Annual Report, as amended.

MOVED by Shannon Stefanson SECONDED Vera Houle.

Motion CARRIED

8.6 Huntington Society - DLC

RESOLVED THAT the Resources Committee of the Board hereby recommends that the WRHA Board approves a new 5 year lease with the Huntington Society of Canada for 108.3 square feet of space within Deer Lodge Centre Movement Disorders Clinic for a period of April 1, 2018 to March 31, 2023, subject to Ministerial Approval.

MOVED by Bryce Matlashewski, SECONDED by Jennifer Moncrieff.

Motion CARRIED

8.7 Minutes: WRHA Board Meeting - August 28, 2018

A copy of the above-noted minutes was distributed with the agenda for approval.

MOVED by Gord Steeves, SECONDED by Shannon Stefanson to accept the WRHA Board Meeting Minutes of August 28, 2018, as distributed .

Motion CARRIED

9. Oversight Reports

9.1 Annual Report - Legal Disputes (Daniel Ryall)

Daniel Ryall attended this portion of the meeting to review the above-noted topic.

The meeting moved to an In Camera Session at 10:00 a.m. and reconvened to the Open Session at 10:17 at which time a break was taken in the meeting. The open session reconvened at 10:30 a.m.

9.2 Annual Report - Whistleblower (Ricardo Almosnino, Internal Audit)

Ricardo Almosnino attended this portion of the meeting. A copy of the above-noted report, along with the "Disclosure Staff Concerns Policy" was provided with the agenda for review.

Internal Audit report that there were no disclosures made over the past fiscal year. The Board questioned if there should be concern that no disclosures had been made and whether staff have been assured that they will be protected should they come forward. The Board was provided with information regarding where information about the policy is made available to staff through the website and orientation. The Board was also informed that there are a variety of ways in which concerns can be brought forward in addition to the Whistleblower policy that include regular reporting channels, PHIA, legal counsel, Labour Board, etc.

10. Consent Agenda

10.1 Minutes: WRHA Board Meeting - August 28, 2018

The Board Meeting Minutes of August 28, 2018 were pulled from the consent agenda and moved to the regular agenda for approval.

10.2 First Nations, Metis and Inuit Health Committee of the Board

A copy of the above-noted report was distributed with the agenda.

11.3 Quality, Patient Safety & Innovation Committee of the Board

A copy of the above-noted report was distributed with the agenda.

MOVED by Gord Steeves, SECONDED by Kiran Kumedan to accept the Consent Agenda as distributed.

Motion CARRIED

12. Adjournment

The meeting was adjourned at 11:17 am.

13. Private Meeting of the Board and the Acting Chief Operating Officer - In Camera Session

A private meeting of the Board and the Acting Chief Operating Officer was held.

14. Private Meeting of the Board - In Camera Session

A private meeting of the Board was held.