

WRHA BOARD OF DIRECTORS MEETING MINUTES

Approved

DATE: Tuesday, October 30, 2018
TIME: 7:30 am
PLACE: St. Boniface Hospital - Corporate Board Room - A1140/A1142
409 Taché Avenue, Winnipeg, Manitoba

PRESENT: Board Members

Karen Dunlop, Chair	Bryce Matlashewski (arrived: 9:40 am)
Bill Baines	Wayne McWhirter, Vice Chair
Dawn Daudrich (via conf call)	Jennifer Moncrieff
Victor Giesbrecht	Dr. Judith Scanlan
Maj. Catherine Harris	Gord Steeves
Vera Houle	Shannon Stefanson
Donald Lepp	Dr. Alaa Awadalla, ex officio

Management Members

Réal Cloutier	Scott Sime
Lori Lamont	Gina Trinidad
Ingrid Botting	Krista Williams
Shelley Hopkins	Gary Williment
Dr. Bruce Roe	Lorri Dahl, Recorder

REGRETS: Jan Byrd
Kiran Kumedan

GUESTS: Lynda Tjaden	Ruosu Lu
Monika Warren	Chunyi Li
Shelley Marshall	Siqi Fan
Joss Reimer	

1. Call to Order

The Chair called the meeting to order at 7:30 a.m. Shannon Stefanson introduced three nursing students who attended the meeting as observers: Ruosu Lu, Chunyi Li and Siqi Fan.

2. Statement of Acknowledgement of Indigenous Ancestral and Territorial Lands

Bill Baines read the Statement of Acknowledgement of Indigenous Ancestral and Territorial Lands.

3. Declaration of Conflict of Interest

There were no conflicts of interest declared, potential or perceived, with respect to the discussions anticipated at this Board meeting.

4. Approval of Agenda

The following changes were made to the agenda:

- Resolution re: WRHA President & CEO - Added as part of Item #5
- Resolution re: Board Treasurer - Added as Item #11.1.1.4
- Board Reimbursement & Remuneration Policy - #11.1.3 - Deferred
- Board Mandate Letter - Added as part of Item #5

The agenda was then unanimously approved as amended.

5. Board Chair's Remarks

The Chair formally announced the appointment of Réal Cloutier as the WRHA President & CEO and the following motion was made:

RESOLVED that Réal Cloutier be appointed as the President and Chief Executive Officer of the Winnipeg Regional Health Authority effective October 24, 2018.

FURTHER RESOLVED that the WRHA Board hereby approves the agreement between the WRHA and Réal Cloutier to employ Réal Cloutier as the President and Chief Executive Officer of the WRHA effective October 24, 2018 ("the Agreement").

FURTHER RESOLVED that the Chair is authorized to sign the Agreement on behalf of the WRHA.

MOVED by Wayne McWhirter, SECONDED by Judith Scanlan.

Motion CARRIED

The Board expressed their congratulations to Réal and welcomed him to his new role.

The Chair, on behalf of the Board, and President & CEO recently attended a consultation meeting regarding performance management in relation to the transformation project. The purpose of the project is to understand the current format and practice of monitoring performance within organizations and how that monitoring aligns with the strategic plan and operations plan. A similar consultation was conducted with Executive Management.

The Chair advised that the Minister of Health has provided each RHA with a new Mandate Letter, a copy of which was provided at the meeting, in which the Minister provided clear commitment to provincial transformation.

6. In Camera

Before the In Camera Session commenced, the three guest nursing students left the meeting. The meeting then moved from the Open Session to the In Camera Session at 7:50 am. The Open Session reconvened at 9:32 am at which time the students returned to the meeting.

7. Reporting and Discussion by Priority Area

7.1 Quality and Patient Safety (Bruce Roe)

This information was provided under the “Consent Agenda” for review and information.

7.2 Patient Flow and Improvement Strategy (Krista Williams)

This information was provided under the “Consent Agenda” for review and information.

7.3 Healing our Health System Update (Lori Lamont)

This information was provided under the “Consent Agenda” for review and information.

7.4 YTD Finance Update & Dashboard (Shelley Hopkins)

A copy of the September Dashboard was provided with the agenda for review. The region is forecasting a \$2M surplus to date and is fully engaged to ensure the mandate of a balanced budget is met.

The September Dashboard was provided with the agenda for review. The region continues to see improvement in the ED wait times and ED length of stay of admitted patients for the year to date. Work also continues on improving the length of stay for inpatients.

7.5 Cannabis Legalization (Gary Williment)

A copy of the above-noted report was provided with the agenda for review. Although cannabis is now legal, all employees will be expected to report for work in a fit-for-duty state. Staff, particularly professional staff, are obligated to report any staff who are not fit for duty. The criteria for ‘fit for duty’ will be defined. The Board asked about the safety risks in terms of a period of time that cannabis should not be used before reporting for duty. They were advised that the approach being taken is to ensure staff are fit for duty and can safely perform their responsibilities. There is not currently definitive scientific evidence regarding safety and

the length of time that cannabis should not be used before reporting for duty.

The Board questioned how managers are provided with education on how to manage this policy and it was noted that managers have been provided with fact sheets that outline their responsibilities and advised that the same processes should be followed as are done for alcohol use. Human Resources (HR) and medical leadership are in place to support people to ensure issues are addressed to provide safe care.

HR will provide a regular report to the Board that will include how the policy is being monitored and evaluated in terms of safety and risk.

8. Board Education - Crystal Meth (Gina Trinidad, Gary Williment, Shelley Marshall and Joss Reimer)

Shelley Marshall and Joss Reimer attended this portion of the meeting to provide Board Education on crystal meth.

8.1 Briefing Note and Presentation

A copy of the above-noted report and presentation was provided with the agenda for review. Along with the presentation on Crystal Meth use and the increases in the number of presentations to emergency departments, data were presented on the impact on health services utilization. Crystal meth use is not only impacting emergency department length of stay, but is also affecting other health services, such as in-patient beds (length of stay for admitted patients). Some patients need to be admitted due to health impacts and complications resulting from the drug use that can involve a lengthy hospital admission.

The Board asked questions about preventative approaches and strategies being used to help individuals get off the drugs and whether or not family physicians have the necessary resources to assist patients they know are using meth. Questions were also asked about the increases in complications associated with drug use and the trends indicated that the issue is increasing.

The Board asked about and was provided with information regarding the provision of clean needles, along with how the needles are disposed of after use.

In conjunction with the Departments of Justice, Liquor and Lotteries, Family and other municipalities, the WRHA will provide their input and experience into a larger provincial preventative plan. The Board will

want to know from a governance perspective, their responsibility in the provincial plan.

8.2 Crystal Meth Action Plan

A copy of the above-noted summary was provided with the agenda for review. Sites and programs met to undertake the development of a crystal meth action plan. Other stakeholders and partners such as the Addictions Foundation of Manitoba were included in the process. Issues such as safety and security; staff education; capacity; psychosis; protocols and pathways; care in emergency departments, etc., were all reviewed and considered during the development of the plan. The focus of the plan is to ensure that patient needs are met and staff are safe. Regular weekly meetings are being held to ensure progress is being made on each of the initiatives identified in the plan, recognizing there will be a larger provincial strategy.

8.3.1 Crystal Meth Counts

A copy of the above-noted information was provided with the agenda for information.

9. For Approval

9.1 List of Resolutions

A copy of the list of resolutions was distributed with the agenda for reference.

9.2 Authorization - Option Year - Radiopharmaceuticals Multi Source

RESOLVED the WRHA Board approves a one year contract extension to DI-104-MB Radiopharmaceutical Multi-Source for a period from January 1, 2019 to December 31, 2019 to a value of \$1,134,064.00 with now exceeding cumulative value of \$5,215,596.09.

MOVED by Victor Giesbrecht, SECONDED by Donald Lepp.

Motion CARRIED

9.3 Minutes: WRHA Board Meeting - September 25, 2018

A copy of the above-noted minutes was distributed with the agenda for approval.

MOVED by Gord Steeves, SECONDED by Shannon Stefanson to accept the WRHA Board Meeting Minutes of September 25, 2018, as distributed .

Motion CARRIED

Changes were noted to the minutes and, therefore, once the minutes have been corrected, they will be reviewed for approval at the next Board meeting.

10. Consent Agenda

10.1 Quality and Patient Safety & Risk Update (Bruce Roe)

A copy of the above-noted report was distributed with the agenda for review and information.

10.2 Patient Flow & Improvement Strategy (Krista Williams)

A copy of the above-noted report was distributed with the agenda for review and information.

10.3 Healing our Health System Update (Lori Lamont)

A copy of the above-noted report was distributed with the agenda for review and information.

MOVED BY Judith Scanlan, SECONDED by Vera Houle, to accept the Consent Agenda as distributed.

CARRIED.

11. Board Committees

11.1 Governance & Nominating Committee (Karen Dunlop)

A copy of the above-noted report was distributed with the agenda for review and information.

11.1.1 Appointments

11.1.1.1 Appointment: Chair of Resources Committee

RESOLVED that the WRHA Board hereby approves the appointment of Wayne McWhirter as Chair of the Resources Committee of the Board, as recommended by the Governance and Nominating Committee, effective immediately.

***MOVED by Victor Giesbrecht, SECONDED by Vera Houle.
Motion CARRIED***

11.1.1.2 Appointment: Member of Resources Committee

RESOLVED that the WRHA Board hereby approves the appointment of Jennifer Moncrieff to the Resources Committee of the Board, as recommended by the

Governance and Nominating Committee, effective immediately.

MOVED by Shannon Stefanson, SECONDED by Bryce Matlashewski.

Motion CARRIED

11.1.1.3 Appointment: Member of FNMIH Committee

RESOLVED that the WRHA Board hereby approves the appointment of Vera Houle to the First Nations, Metis & Inuit Health Committee of the Board, as recommended by the Governance and Nominating Committee, effective immediately.

MOVED by Judith Scanlan, SECONDED by Bill Baines.

Motion CARRIED

11.1.1.4 Appointment: WRHA Board - Treasurer

RESOLVED that the WRHA Board hereby appoints Victor Giesbrecht as Treasurer of the WRHA Board for a 1 year term effective October 30, 2018 to October 29, 2019.

MOVED by Wayne McWhirter, SECONDED by Judith Scanlan.

Motion CARRIED

11.1.2 Stakeholders Relations Plan - Guidelines

RESOLVED that the WRHA Board hereby approves the Guidelines for Board and Executive attendance at key Stakeholder events in alignment with the Board and Executive's Stakeholder Relations plan.

MOVED by Alaa Awadalla, SECONDED by Vera Houle.

Discussion ensued regarding the interpretation of some of the aspects of the guidelines after which, it was agreed to revise the Guidelines as follows:

- that the Board Stipend compensation will not be applied to those members attending stakeholder events;
- that the number of tickets purchased will be "approximately 4";
- that members attending the event will provide feedback to the Chair.

Motion DEFEATED

RESOLVED that the WRHA Board hereby approves the Guidelines for Board and Executive attendance at key Stakeholder events in alignment with the Board and Executive's Stakeholder Relations plan, as amended.

MOVED by Bill Baines, SECONDED by Alaa Awadalla.

Motion CARRIED

11.1.3 Board Reimbursement & Remuneration Policy
This item was deferred.

11.1.4 Terms of Reference - Governance & Nominating Committee

RESOLVED that the WRHA Board hereby approves the Terms of Reference for the Governance and Nominating Committee of the Board, as recommended by the Governance & Nominating Committee of the Board, and attached hereto.

MOVED by Shannon Stefanson, SECONDED by Vera Houle.

It was noted that the Committees of the Board will be asked to include a Vice Chair role in their Terms of Reference. Discussion ensued as to whether or not the Governance and Nominating Committee will be responsible for the review of all Board-related policies, or whether the Committees of the Board will also have responsibilities in this regard. It was agreed to table these Terms of Reference for further review and development.

MOVED by Judith Scanlan to table the approval of the Terms of Reference until such time as a further review can be undertaken to determine what policies should be reviewed by the Governance and Nominating Committee, and what policies should be reviewed by the other Committees of the Board.

11.2 First Nations, Metis & Inuit Health Committee
This item was deferred to the next meeting.

11.3 Quality, Patient Safety & Innovation Committee

A copy of the above-noted report was distributed with the agenda for review and information.

11.4 Audit Committee

11.4.1 Recommendation - External Auditors

RESOLVED that the WRHA Board of Directors hereby approves the recommendation of the Audit Committee that Deloitte LLP be appointed as the External Auditors for the WRHA for a 5-year term with option to exercise up to two (2) option terms of one (1) year each, for the period November 1, 2018, to October 31, 2023, to perform the External Audit Service for the 2018/19 to 2022/23 fiscal years.

***MOVED by Victor Giesbrecht, SECONDED by Jennifer Moncrieff.
Motion CARRIED***

The Chair thanked the Audit Committee for undertaking the review and selection of the new external auditors.

12. **Adjournment**

The meeting was adjourned at 11:34 a.m.

13. **Private Meeting of the Board and the Acting Chief Operating Officer - In Camera Session**

A private meeting of the Board and the Acting Chief Operating Officer was held.

14. **Private Meeting of the Board - In Camera Session**

A private meeting of the Board was held.