

WRHA BOARD OF DIRECTORS MEETING MINUTES

DATE: Tuesday, July 23, 2019
TIME: 7:30 am - 12:30 pm
PLACE: WRHA Board Room - 4th Floor - 650 Main Street

PRESENT: Board Members

Karen Dunlop, Chair	Wayne McWhirter, Vice Chair
Dr. Alaa Awadalla, exofficio	Bill Baines
Vera Houle	Catherine Harris
Kiran Kumedan	Donald Lepp
Jan Byrd	Jennifer Moncrieff
Judith Scanlan	

PRESENT: Management Members

Real Cloutier	Ingrid Botting, Corporate Secretary
Dr. Ainslie Mihalchuk	Lori Lamont
Gary Williment	Scott Sime
Shelley Hopkins	Krista Williams (T)

REGRETS: Shannon Stefanson Victor Giesbrecht
Bryce Matlashewski Dawn Daudrich

GUESTS: Vickie Kaminski, Independent Clinical Transformation Exec.

1. Call to Order

The Chair called the meeting to order at 7:35 a.m.

2. Statement of Acknowledgement of Indigenous Ancestral and Territorial Lands

Catherine Harris read the Statement of Acknowledgement of Indigenous Ancestral and Territorial Lands.

3. Declaration of Conflict of Interest

There were no conflicts of interest declared, potential or perceived, with respect to the discussions anticipated at this Board meeting.

4. Approval of Agenda

The agenda was approved as circulated.

Moved by Vera Houle, 2nd by Jennifer Moncrieff. CARRIED

5. Board Chair's Remarks

The Chair provided remarked that the focus of the meeting generally on oversight and monitoring of the conversion of Seven Oaks General Hospital Emergency Department to Urgent Care on July 22, 2019.

6. In-Camera Session

The meeting moved from the Public Session to the In-Camera Session at 7:42 a.m. The Open Session reconvened at 11:45 a.m.

7. Reporting and Discussion by Priority Area

7.1 Dashboard Review:

The Board received the WRHA dashboard and acknowledged receipt of the dashboard for review prior to the meeting.

7.1.1 Patient Flow - Access Block

There was discussion and review of the performance challenges related to wait times as illustrated on the performance dashboard. The WRHA is taking actions to address performance and has focused work on Access Block, and is being launched as a Regional project to address the system-wide barriers to reducing access block.

7.1.2 Quality and Patient Safety

The Board asked questions about the quality and patient safety throughout the Phase II changes, primarily regarding the conversion of Concordia Hospital and Seven Oaks hospital from Emergency Department to Urgent Care. The region is monitoring key indicators weekly around the implementation of Phase II, patient flow, quality and safety and patient experience. All critical incidents and occurrences are being reviewed. The region noted that no significant issues or trends have been identified that relate specifically to Phase II changes and that patient safety is front and centre. To ensure quality and patient safety across the system, there is regular monitoring of indicators consistent with the 2019/20 operating plan and the Board approved Quality and Patient Safety Plan.

7.1.3 Financial Sustainability

The Board was presented with a summary of the financial position for the month of June as well as the year to date June 2019 results. This included an annual forecast for the 2019/20 fiscal year. Review of the dashboard indicated the region is presently in a deficit position. The Board asked Management what strategies are being used to address and that this is outstanding work to meet the mandate. Executive Management responded that they are working with the sites on initiatives and were presented with mitigating strategies to manage expenditures to balance in 2019/20. Length of stay is an area of opportunity and further analysis is being gathered to inform action planning.

7.2 Healing Our Health System Phase II Update

The Board received an update on the HOHS Phase II, with a focus on the conversion of Seven Oaks ED to UC on July 22, 2019. It was explained that overall that the conversion has gone smoothly and the region is tracking and working with sites and providers from across the system to ensure safe transitions and clear public communication. A Support Team was on site at Seven Oaks for front line staff and patients. There has also been close tracking of patient flow and patient safety metrics as well as real-time surveys of public for feedback.

8. 2018/2019 Audit Financial Statements

8.1 Revised 2018/19 Audited Consolidated Financial Statements

The Board reviewed revisions that were made to the 2018/19 consolidated financial statements after Board approval on June 25, 2019. It was explained that the revisions were made following a reconciliation process with government related to the conversion to PSAS. The revisions were not material based on external auditor assessment, but changes were made to ensure accuracy.

RESOLVED that, on the recommendation of the Audit Committee, the WRHA Board approves the revised WRHA Audited Consolidated Financial Statements for the year ending March 31, 2019, which were previously approved by the Board on June 25, 2019, including all applicable updates to schedules and notes, and following external auditors' verification.

Moved by Vera Houle, 2nd by Wayne McWhirter. CARRIED

8.2 Revised 2018/19 Summarized Consolidated Financial Statements

RESOLVED that, on the recommendation of the Audit Committee, the WRHA Board approves the revised WRHA Audited Summarized Financial Statements for the year ending March 31, 2019, which were previously approved by the Board on June 25, 2019, including all applicable updates to schedules, and following external auditors' verification.

Moved by Catherine Harris, 2nd by Bill Baines. CARRIED

9. Compliance:

9.1 Annual Whistle Blower Report

RESOLVED that the WRHA Board acknowledges it has received and accepts the annual 2018/19 Whistle Blower Report as presented by Internal Audit.

Moved by Judith Scanlan, 2nd by Wayne McWhirter. CARRIED

10. Consent Agenda:

10.1 Board Committee Reports:

10.1.1 Governance & Nominating Committee

10.1.2 Indigenous Health Committee

10.1.3 Quality, Patient Safety & Innovation Committee

10.1.4 Audit Committee

10.1.5 Resources Committee

11. Board Meeting Minutes:

11.1 May 29, 2019

Motioned by Donald Lepp, 2nd by Jennifer Moncrieff to accept the Board minutes of May 29, 2019 as distributed. CARRIED

11.2 June 25, 2019

Motioned by Vera Houle, 2nd by Wayne McWhirter to accept the Board minutes of June 25, 2019 with discussed changes. CARRIED

10. List of Resolutions

11. Adjournment

The meeting was adjourned at 12:10 p.m.

The meeting moved from the Public Session back to the In-Camera Session at 12:10 p.m.

- 12. Private Meeting of the Board & President & CEO - In-Camera Session**
A private meeting was held in-camera.
- 13. Private Meeting of the Board - In-Camera Session**
A private meeting was held in-camera.
- 14. Date of Next Board Meeting:**
August 27, 2019 - 7:30am to 12:15pm - Boardroom 411, 650 Main Street