



**Downtown and Point Douglas
 LOCAL HEALTH INVOLVEMENT GROUP**

DATE: **Thursday, October 23, 2014**
TIME: **5:30pm dinner, 5:45 meeting started**
PLACE: **WRHA Travel Health Clinic at 490 Hargrave Street**

PRESENT: **Council Members:**
 Dennis Ballard
 Davada Carlson
 Todd Donahue
 Blair Hamilton
 Kendra Huynh Williams
 Ian Montalbo
 Christine Nijimbere
 Harry Paine
 Alberto Sangalang
 Barbara Scheuneman
 Doreen Szor
 Carla Veldkamp

WRHA Support Staff and Volunteers for Councils
 Elaine Bishop, WRHA Board Liaison
 Jeanette Edwards, Regional Director, Primary Health Care and Chronic Disease
 Jerry Gray, Chair, Board of WRHA
 Colleen Schneider, LHIG Manager
 Dan Skwarchuk, Senior Executive Director, Quality and System Performance
 Kim Warner, Director of Education & Project, WRHA

Regrets
 Joan Dawkins, WRHA Board Liaison
 Kelly Houle
 Lissie Rappaport
 Louis Sorin, Community Area Director, Downtown/Point Douglas

1.0 Call To Order
 Colleen called the meeting to order at 5:45pm and everyone introduced themselves.

2.0 Approval of Agenda – October 23, 2014
 Moved by Todd Donahue Seconded by Dennis Ballard
 RESOLVED THAT the agenda of October 23, 2014 be approved as circulated.

3.0 Minutes – March 3, 2014

Moved by Todd Donahue

Seconded by Kendra Huynh Williams

RESOLVED THAT the minutes of March 3, 2014 be approved as circulated

4.0 New Business:

4.1 First meeting on WRHA Strategic Plan. The LHIGs will be providing input into the next Strategic Plan (2016-2021) over the entire year of meetings (4 meetings)

4.2 Kim Warner provided a presentation to introduce this topic and provide background on the strategic plan and engagement strategy.

4.3 Strengths, Challenges, Opportunities, Threats (SCOT) exercise – Colleen facilitated.

4.4 Next steps – Colleen shared next steps and what was going to be covered at the next meeting.

5.0 Other business:

5.1 Co-Chairs for 2014-15 Year of Meetings. Colleen shared information about the role of Co-chairs. Kendra, Todd, and Ian volunteered to be Co-Chairs.

Moved by Carla Veldkamp

Seconded by Davada Carlson

SOLVED THAT Kendra Huynh Williams, Todd Donahue, and Ian Montalbo serve as Co-Chairs for the 2014-15 year of meetings of the Downtown and Point Douglas LHIG

5.2 Potential future topic ideas – LHIG members shared their ideas for future topics and Colleen recorded.

5.3 Next meeting date – Monday, November 24, 2014 at 5:30pm at 755 Portage Avenue

5.4 Members completed meeting evaluations

6.0 Meeting was adjourned at 8:00pm