

Expenses Reporting Form

Chief Executive Officer (CEO)/Designated Senior Officer (DSO) Expenses

Per: Section 38.1 of *The Regional Health Authorities Act*

Financial Report

As at: **2018/03/31** For the period: **2017/04/01** to **2018/03/31**

CEO/DSO's Name : **First:** Tara-Lee **Surname:** Yakielashek

Service Delivery Organization/Corporation: Charleswood Care Centre, Revera Long Term Care Inc.

Main Office Address: 5501 Roblin Boulevard; Winnipeg, Manitoba; R3R 0G8

Description/Category	Total In-Province Expenses	Out-of-Province Destination 1:	Out-of- Province Destination 2 :	Out-of- Province Destination 3:
		Niagara-on-the-Lake, ON	Toronto, ON	
		Departure (y/m/d):	Departure (y/m/d):	Departure (y/m/d):
		2017/05/15	2018/01/29	
		Return (y/m/d):	Return (y/m/d):	Return (y/m/d):
		2017/05/18	2018/01/31	
Transportation				
Vehicle expenses				
Aircraft Expenses		{2}	{2}	
Other transportation expenses	74.60 {1}	15.35 {3}	57.75 {3}	
Accommodation, food and beverages				
Accommodation expenses		262.73	393.35	
Food and Beverage expenses		11.71	{4}	
Hospitality				
Hospitality Expenses				
Cell phones and other personal electronic communication devices				
Cell phone and other personal electronic communication devices				
Telephone calls (out-of-province)	N/A			
Other expenses	N/A			
In-Province Sub Total:	74.60			
Out-of-Province Sub Totals:		289.79	451.10	-
Total Expenses (includes in-province and out-of-province travel):	815.49			
Purpose Destination 1:	LTC conference			
Purpose Destination 2:	LTC conference			
Purpose Destination 3:				

Comments:

{1}	Other transportation expenses include parking reimbursement for offsite business activity
{2}	Head office books and pays directly for airfare
{3}	Out-of-Province other transportation expenses includes cost of Union Pearson Train Express to downtown in Toronto, taxi cab rides to and from airport, and seat selection fee
{4}	Head office paid for the food and beverages
	Note: the costs associated with Out Of Province travel are generally split with Beacon Hill Lodge, which shares the same CEO