

Expenses Reporting Form

Chief Executive Officer (CEO)/Designated Senior Officer (DSO) Expenses

Per: Section 38.1 of *The Regional Health Authorities Act*

Financial Report

As at: 2018/03/31 For the period: 2017/04/01 to 2018/03/31

CEO/DSO's Name : First: Nina Surname: Labun

Service Delivery Organization/Corporation: Donwood Manor Personal Care Home Inc.

Main Office Address: 171 Donwood Drive; Winnipeg, Manitoba; R2G 0V9

Description/Category	Total In-Province Expenses	Out-of-Province Destination 1:	Out-of-Province Destination 2:	Out-of-Province Destination 3:
		Departure (y/m/d):	Departure (y/m/d):	Departure (y/m/d):
		Return (y/m/d):	Return (y/m/d):	Return (y/m/d):
Transportation				
Vehicle expenses	785.36 {1}			
Aircraft Expenses				
Other transportation expenses				
Accommodation, food and beverages				
Accommodation expenses				
Food and Beverage expenses	66.50 {2}			
Hospitality				
Hospitality Expenses				
Cell phones and other personal electronic communication devices				
Cell phone and other personal electronic communication devices	300.00 {3}			
Telephone calls (out-of-province)	N/A			
Other expenses	N/A			
In-Province Sub Total:	1,151.86			
Out-of-Province Sub Totals:		-	-	-
Total Expenses (includes in-province and out-of-province travel):	1,151.86			
Purpose Destination 1:				
Purpose Destination 2:				
Purpose Destination 3:				

Comments:	
{1}	Vehicle expenses include mileage and parking reimbursement for offsite business activity
{2}	Beverages and lunches for Donwood PCH business meetings
{3}	Annual cellphone expense