Expenses Reporting Form

Chief Executive Officer (CEO)/Designated Senior Officer (DSO) Expenses

Per: Section 38.1 of *The Regional Health Authorities Act*

Financial Report

As at: 2018/03/31	**For the period:**	2017/04/01	**to**	2018/03/31
CEO/DSO's Name :	**First:**	Scarlet	**Surname:**	Pollock
Service Delivery Organization/Corporation:		Golden Door Geriatric Centre		
Main Office Address:		1679 Pembina Highway; Winnipeg, Manitoba; R3T 2G6		

Description/Category	**Total In-Province Expenses**	**Out-of-Province Destination 1:**	**Out-of- Province Destination 2 :**	**Out-of- Province Destination 3:**
		Departure (y/m/d):	**Departure (y/m/d):**	**Departure (y/m/d):**
		Return (y/m/d):	**Return (y/m/d):**	**Return (y/m/d):**
Transportation				
Vehicle expenses				
Aircraft Expenses				
Other transportation expenses	1,095.29 {1}			
Accommodation, food and beverages				
Accommodation expenses				
Food and Beverage expenses				
Hospitality				
Hospitality Expenses				
Cell phones and other personal electronic communication devices				
Cell phone and other personal electronic communication devices	4,192.61 {2}			
Telephone calls (out-of-province)	**N/A**			
Other expenses	**N/A**			
In-Province Sub Total:	**5,287.90**			
Out-of-Province Sub Totals:		-	-	-
Total Expenses (includes in-province and out-of-province travel):	**5,287.90**			
Purpose Destination 1:				
Purpose Destination 2:				
Purpose Destination 3:				

Comments:	
{1}	Other transportation expenses include parking, mileage, taxis and car rental cost (as needed) reimbursement for offsite business activity
{2}	Annual cellphone expenses = $1183.62; laptop purchase = $3008.99