Expenses Reporting Form

Chief Executive Officer (CEO)/Designated Senior Officer (DSO) Expenses

Per: Section 38.1 of *The Regional Health Authorities Act*

Financial Report

As at: 2018/03/31	**For the period:**	2017/04/01	**to**	2018/03/31
CEO/DSO's Name :	**First:**	Wanda	**Surname:**	Metro
Service Delivery Organization/Corporation:		Poseidon Care Centre, Revera Long Term Care Inc.		
Main Office Address:		70 Poseidon Bay; Winnipeg, Manitoba; R3M 3E5		

Description/Category	**Total In-Province Expenses**	**Out-of-Province Destination 1:** Toronto, ON **Departure (y/m/d):** 2017/05/15 **Return (y/m/d):** 2017/05/18	**Out-of- Province Destination 2 :** Toronto, ON **Departure (y/m/d):** 2018/01/29 **Return (y/m/d):** 2018/01/31	**Out-of- Province Destination 3:** **Departure (y/m/d):** **Return (y/m/d):**
Transportation				
Vehicle expenses	32.00 {1}			
Aircraft Expenses		427.68	336.80	
Other transportation expenses				
Accommodation, food and beverages				
Accommodation expenses		447.00	288.84	
Food and Beverage expenses		{3}	{3}	
Hospitality				
Hospitality Expenses				
Cell phones and other personal electronic communication devices				
Cell phone and other personal electronic communication devices	555.36 {2}			
Telephone calls (out-of-province)	**N/A**			
Other expenses	**N/A**			
In-Province Sub Total:	**587.36**			
Out-of-Province Sub Totals:		**874.68**	**625.64**	**-**
Total Expenses (includes in-province and out-of-province travel):	**2,087.68**			
Purpose Destination 1:	Attend National Leadership Symposium 2017 - Executive Director mandatory attendance			
Purpose Destination 2:	Attend National Leadership Symposium 2018 - Executive Director mandatory attendance			
Purpose Destination 3:				

Comments:	
{1}	Vehicle expenses include mileage and parking reimbursement for offsite business activity
{2}	Annual cellphone expense
{3}	Food and beverage expense included in the accomodation cost