# Expenses Reporting Form

## Chief Executive Officer (CEO)/Designated Senior Officer (DSO) Expenses

**Per: Section 38.1 of *The Regional Health Authorities Act***

**Financial Report**

| | | | |
|---|---|---|---|
| **As at: 2020/03/31 For the period: (y/m/d)** | 2019/04/01 | **to: (y/m/d)** | 2020/03/31 |
| **CEO/DSO's Name : First:** | Sharon | **Surname:** | Wilms |
| **Service Delivery Organization/Corporation:** | The Convalescent Home of Winnipeg | | |
| **Main Office Address:** | 276 Hugo Street; Winnipeg, MB; R3M 2N6 | | |

| Description/Category | Total In-Province Expenses | | Out-of-Province Destination 1: Departure (y/m/d): Return (y/m/d): | | Out-of-Province Destination 2 : Departure (y/m/d): Return (y/m/d): | | Out-of-Province Destination 3: Departure (y/m/d): Return (y/m/d): | |
|---|---|---|---|---|---|---|---|---|
| **Transportation** | | | | | | | | |
| Vehicle expenses | 69.84 | {1} | | | | | | |
| Aircraft expenses | | | | | | | | |
| Other transportation expenses | | | | | | | | |
| **Accommodation, food and beverages** | | | | | | | | |
| Accommodation expenses | | | | | | | | |
| Food and beverage expenses | 127.94 | {2} | | | | | | |
| **Hospitality** | | | | | | | | |
| Hospitality expenses | | | | | | | | |
| **Cell phones and other personal electronic communication devices** | | | | | | | | |
| Cell phone and other personal electronic communication devices | 683.48 | {3} | | | | | | |
| Telephone calls (out-of-province) | **N/A** | | | | | | | |
| Other expenses | **N/A** | | | | | | | |
| **In-Province Sub Total:** | **881.26** | | | | | | | |
| **Out-of-Province Sub Totals:** | | | - | | - | | - | |
| **Total Expenses (includes in-province and out-of-province travel):** | **881.26** | | | | | | | |
| **Purpose Destination 1:** | | | | | | | | |
| **Purpose Destination 2:** | | | | | | | | |
| **Purpose Destination 3:** | | | | | | | | |

| **Comments:** | |
|---|---|
| {1} | Mileage and parking reimbursement for offsite business activity |
| {2} | Food and beverage expenses during business meetings |
| {3} | Annual cellphone expense |
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