Expenses Reporting Form

Chief Executive Officer (CEO)/Designated Senior Officer (DSO) Expenses Per: Section 38.1 of The Regional Health Authorities Act **Financial Report** 2019/04/1 2020/03/31 As at: 2020/03/31 For the period: (y/m/d) to: (y/m/d) CEO/DSO's Name: Nina First: Labun Surname: Service Delivery Donwood Manor Personal Care Home Inc. Organization/Corporation: **Main Office Address:** 171 Donwood Drive; Winnipeg, MB; R2G 0V9 **Out-of-Province** Out-of-Province Out-of-Province **Destination 1:** Destination 2: **Destination 3:** Abbortsford, BC **Total In-Province** Departure (y/m/d): Departure (y/m/d): Departure (y/m/d): **Description/Category Expenses** 2019/11/7 Return (y/m/d): Return (y/m/d): Return (y/m/d): 2019/11/9 Transportation Vehicle expenses 795.20 {1} {4} Aircraft expenses {4} Other transportation expenses {4} Accommodation, food and beverages Accommodation expenses {4} Food and beverage expenses 109.19 {2} {4} Hospitality Hospitality expenses Cell phones and other personal electronic communication devices Cell phone and other personal 55.95 {3} electronic communication devices Telephone calls N/A (out-of-province) N/A Other expenses In-Province Sub Total: 960.34 **Out-of-Province Sub Totals:** Total Expenses 960.34 (includes in-province and out-of-province travel): Purpose Destination 1: Attending the Canadian Mennonite Health Assembly Purpose Destination 2: Purpose Destination 3:

Comments:	
{1}	Mileage and parking reimbursement for business activity
{2}	Food and beverage expenses during business meetings
{3}	Reimbursement for business use of home internet. This amount is not included in the CEO's T4
{4}	All travel expenses were paid by Donwood Foundation Inc.