

Expenses Reporting Form

Chief Executive Officer (CEO)/Designated Senior Officer (DSO) Expenses

Per: Section 38.1 of *The Regional Health Authorities Act*

Financial Report

As at: 2020/03/31 For the period: (y/m/d) 2019/04/01 to: (y/m/d) 2020/03/31

CEO/DSO's Name : First: Wanda Surname: Metro

Service Delivery Organization/Corporation: Maples Personal Care Home (Revera Long Term Care Inc.)

Main Office Address: 500 Mandalay Drive; Winnipeg, MB; R2P 1V4

Description/Category	Total In-Province Expenses	Out-of-Province Destination 1:	Out-of-Province Destination 2 :	Out-of-Province Destination 3:
		Toronto, ON	Calgary, AB	Calgary, AB
		Departure (y/m/d):	Departure (y/m/d):	Departure (y/m/d):
		2019/05/16	2019/07/08	2019/07/08
		Return (y/m/d):	Return (y/m/d):	Return (y/m/d):
		2019/05/19	2019/07/09	2019/07/09

Transportation

Vehicle expenses	224.05	{1}	611.24	{4}	90.00	{6}
Aircraft expenses			395.60		363.00	
Other transportation expenses	15.00	{2}				

Accommodation, food and beverages

Accommodation expenses			400.02		362.00	
Food and beverage expenses			32.00	{5}	29.96	{5}

Hospitality

Hospitality expenses						
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Cell phones and other personal electronic communication devices

Cell phone and other personal electronic communication devices	562.80	{3}				
Telephone calls (out-of-province)	N/A					
Other expenses	N/A					

In-Province Sub Total: 801.85

Out-of-Province Sub Totals: 1,438.86 844.96 -

Total Expenses (includes in-province and out-of-province travel): 3,085.67

Purpose Destination 1: Revera Leadership Conference

Purpose Destination 2: Mentorship Training Program

Purpose Destination 3:

Comments:

- {1} Mileage reimbursement for off-site business activity
- {2} Parking reimbursement for off-site business activity
- {3} Annual cellphone expense
- {4} Vehicle expenses include car rental and fuel for the business trip
- {5} Food and beverage expenses not covered by the conference/training program
- {6} Taxi fare to and from airports and training program