Expenses Reporting Form

Chief Executive Officer (CEO)/Designated Senior Officer (DSO) Expenses Per: Section 38.1 of The Regional Health Authorities Act **Financial Report** 2019/04/1 2020/03/31 As at: 2020/03/31 For the period: (y/m/d) to: (y/m/d) CEO/DSO's Name: Kim Hykawy First: Surname: Service Delivery St. Norbert Personal Care Home Organization/Corporation: Main Office Address: 50 St. Pierre Street; Winnipeg, MB; R3V 1J6 Out-of-Province Out-of-Province Out-of-Province **Destination 1:** Destination 2: **Destination 3: Total In-Province** Departure (y/m/d): Departure (y/m/d): Departure (y/m/d): **Description/Category Expenses** Return (y/m/d): Return (y/m/d): Return (y/m/d): Transportation 6,997.00 {1} Vehicle expenses Aircraft expenses Other transportation expenses Accommodation, food and beverages Accommodation expenses Food and beverage expenses Hospitality Hospitality expenses Cell phones and other personal electronic communication devices Cell phone and other personal 1,462.55 {2} electronic communication devices Telephone calls N/A (out-of-province) N/A Other expenses In-Province Sub Total: 8,459.55 Out-of-Province Sub Totals: **Total Expenses** 8,459.55 (includes in-province and out-of-province travel): Purpose Destination 1: Purpose Destination 2: **Purpose Destination 3:**

Comments:	
{1}	Mileage, parking, and insurance reimbursement for off-site business activity. Vehicle expenses are not included on the CEO's T4 in accordance with CRA guidelines.
{2}	Annual cellphone expense