Expenses Reporting Form

Chief Executive Officer (CEO)/Designated Senior Officer (DSO) Expenses

Per: Section 38.1 of *The Regional Health Authorities Act*

Financial Report

As at: 2021/03/31 For the period: (y/m/d)	4/1/2020	**to: (y/m/d)**	3/31/2021
CEO/DSO's Name : First:	Keith	**Surname:**	Bytheway
Service Delivery Organization/Corporation: Main Office Address:	Luther Home Personal Care Home		

Description/Category	Total In-Province Expenses		Out-of-Province Destination 1: Departure (y/m/d): Return (y/m/d):		Out-of-Province Destination 2 : Departure (y/m/d): Return (y/m/d):		Out-of-Province Destination 3: Departure (y/m/d): Return (y/m/d):	
Transportation								
Vehicle expenses								
Aircraft expenses								
Other transportation expenses	5.00	1						
Accommodation, food and beverages								
Accommodation expenses								
Food and beverage expenses	84.90	2						
Hospitality								
Hospitality expenses								
Cell phones and other personal electronic communication devices								
Cell phone and other personal electronic communication devices	537.60	3						
Telephone calls (out-of-province)	**N/A**							
Other expenses	**N/A**							
In-Province Sub Total:	**627.50**							
Out-of-Province Sub Totals:			-		-		-	
Total Expenses (includes in-province and out-of-province travel):	**627.50**							
Purpose Destination 1:								
Purpose Destination 2:								
Purpose Destination 3:								

Comments:	
1	Parking
2	Meals for Work Related Meetings
3	Cell Phone Expense - New Plan with much better rates